

MARSHALL COUNTY COMMISSION
JANUARY 26, 2016

NOTICE OF REGULAR SESSION

The County Commission of Marshall County, West Virginia convened this day pursuant to the following call: Stanley C. Stewart, President; Scott G. Varner, Commissioner; Jan Pest, County Clerk; Betsy Frohnafel, County Administrator; and Jeanne Shook, Deputy Clerk.

Absent: Robert A. Miller, Commissioner

The County Commission of Marshall County, West Virginia will meet in Regular Session at the Courthouse thereof, on Tuesday, January 26, 2016 at 9:00 A.M. for the following purposes, that is to say:

To Audit Claims
To Act upon Rebates
To consider any other matters which
may properly come before the Commission

Called by the President of the Commission with the concurrence of the other two members.

S/Stanley C. Stewart, President

Posted at the front door of the Courthouse on the 21st day of January, 2016.

S/Jan Pest, County Clerk

MINUTES –

On motion of Commissioner Varner, seconded by Commissioner Stewart, the Commission approved the minutes of the Regular Session held January 19, 2016. Motion carried.

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COMMISSIONER COMMENTS –

COMMISSIONER VARNER attended a RED Partnership Board meeting last week.
COMMISSIONER VARNER dealt with several constituent phone calls.
COMMISSIONER STEWART also dealt with constituent concerns and stated he had no formal meetings.

CORRESPONDENCE –

Marshall County PSD #4 – Minutes from December 9, 2015.

State of West Virginia – State Treasurer – Distribution of Coal County Reallocation Severance Tax for calendar year 2015. Will be deposited on or before Jan. 27, 2016. Also Distribution of Coal Severance Tax will be deposited on or before Jan. 26, 2016.

Marshall County Sewerage District – Board meeting highlights for January, 2016.

State Auditor's Office – Report on Applying Agreed-Upon Procedures of the Marshall County Magistrate Court for period ending Dec. 31, 2014

PUBLIC SERVICE DISTRICT #1 BOARD APPOINTMENT – The Commission received a letter from Marshall County PSD #1, requesting the appointment of a new board member. Joan Shelek has resigned due to health reasons. The Board is recommending that Mr. Gary Moses fill Joan Shelek's board position.

On motion of Commissioner Varner, seconded by Commissioner Stewart, the Commission approved the resignation of Joan Shelek and appointed Mr. Gary Moses as a PSD #1 Board member. Motion carried.

CHAMBER OF COMMERCE HOME & BUSINESS EXPO – David W. Knuth, Executive Director, submitted a letter requesting the Commission be a sponsor of this annual event in the amount of \$2,500. This is the 11th Annual Home & Business Expo. The Expo will be held in the Moundsville Center, March 4th & 5th.

On motion of Commissioner Varner, seconded by Commissioner Stewart, the Commission approved the request in the amount of \$2,500. Motion carried.

EXONERATIONS – On motion of Commissioner Varner, seconded by Commissioner Stewart, the Commission approved the following 8 erroneous assessments previously approved by the Prosecuting Attorney and Assessor:

Donald Yoders	\$321.00
Margaret Daugherty	21.62
Margaret Daugherty	28.38

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Mary Ann Murad	104.98
Richard Parsons	98.60
Thomas Haught	15.40
Thomas Haught	12.88
Richard Hartley	261.50

BUDGET REVISION – IN HOUSE – On motion of Commissioner Varner, seconded by Commissioner Stewart, the Commission approved an in house budget revision in the amount of \$1000 for Department 730, Court Security. Motion carried.

FIDUCIARY MATTERS – On motion of Commissioner Varner, seconded by Commissioner Miller, the Commission approved and accepted all Fiduciary Settlements received by Jan Pest, County Clerk, for the month of January, 2016.

BANK ACCOUNT SIGNATURES – Jan Pest, County Clerk, submitted a document for signatures so all three Commissioners are permitted and eligible to sign checks and paperwork on all bank accounts.

EMERGENCY ABSENTEE BALLOT POLICY – Jan Pest, County Clerk, submitted an Emergency Absentee Ballot Policy to the Commission for approval.

On motion of Commissioner Varner, seconded by Commissioner Stewart, the Commission approved and adopted the Emergency Absentee Ballot Policy dated January 26, 2016.

BALLOT COMMISSIONER APPOINTMENTS - 2016 – Jan Pest, County Clerk, submitted names to the Commission for the position of Ballot Commissioner for the next term. Kathy Stalnaker, Chairman of the Democrat Executive Committee appointed Terry McDiffitt as the Democratic representative. Jim Thomas, Chairman of the Republican Executive Committee appointed Carole Wood as the Republican representative.

On motion of Commissioner Varner, seconded by Commissioner Stewart, the Commission approved Terry McDiffitt as Democratic Ballot Commissioner and Carole Wood as Republican Ballot Commissioner for the coming term. Motion carried.

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EMERGENCY BALLOT COMMISSIONERS - 2016 - Jan Pest, County Clerk, submitted names to the Commission for the position of Emergency Ballot Commissioners. Terry McDiffitt as the Democratic Emergency Ballot Commissioner, and Cathy Jefferson as the Republican Emergency Ballot Commissioner for the coming term.

On motion of Commissioner Varner, seconded by Commissioner Stewart, the Commission accepted and approved Terry McDiffitt as the Democratic Emergency Ballot Commissioner, and Cathy Jefferson as the Republican Emergency Ballot Commissioner, as recommended by Jan Pest, County Clerk. Motion carried.

MILLER CHIROPRACTIC & WELLNESS CENTER – Jan Pest, County Clerk, submitted a letter to the Commission. Dr. Duane Miller of Miller Chiropractic & Wellness Center would like to be added to the list of providers for a wellness benefit to our employees. The Commission already pays \$10 per month toward this program at Wood Fitness, Reynolds Memorial Hospital, and Anytime Fitness. The Commission stated Miller Chiropractic & Wellness Center will be added to the list and it will pay \$10 per month toward this program for employees.

E-911/OEM ADMINISTRATIVE ASSISTANT – Tom Hart, OEM Director, and Larry Newell, E-911 Director, requested approval from the Commission to employ Tracy White as the E-911/OEM Administrative Assistant. Ms. White will begin after a two week notice is given to her current employer.

On motion of Commissioner Varner, seconded by Commissioner Stewart, the Commission authorized Tom Hart and Larry Newell to hire Tracy White as the E-911/OEM Administrative Assistant. Motion carried.

Note: Commissioner Stewart commended Tom Hart OEM, Director, and Larry Newell, E-911 Director, for their efforts regarding the snow storm this past weekend.

CLAIMS AUDITED – The Commission, this day, approved the following claims

<u>GENERAL COUNTY FUND</u>	\$ 15,158.53
<u>COAL SEVERANCE FUND</u>	618.73
<u>EMERGENCY E-911</u>	3,584.56
<u>DOG FUND</u>	1,500.00

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ADJOURNMENT – There being no further business to come before the Commission, on motion of Commissioner Varner, seconded by Commissioner Stewart, the meeting was adjourned.

PRESIDENT