

MARSHALL COUNTY COMMISSION
DECEMBER 1, 2015

NOTICE OF REGULAR SESSION

The County Commission of Marshall County, West Virginia convened this day pursuant to the following call: Robert A. Miller, President; Stanley C. Stewart, Commissioner; Jan Pest, County Clerk; Betsy Frohnafel, County Administrator; and Jeanne Shook, Deputy Clerk.

Absent: Scott G. Varner, Commissioner

The County Commission of Marshall County, West Virginia will meet in Regular Session at the Courthouse thereof, on Tuesday, December 1, 2015 at 9:00 A.M. for the following purposes, that is to say:

To Audit Claims
To Act upon Rebates
To consider any other matters which
may properly come before the Commission

Called by the President of the Commission with the concurrence of the other two members.

S/Robert A. Miller, President

Posted at the front door of the Courthouse on the 25th day of November, 2015.

S/Jan Pest, County Clerk

MINUTES-

On motion of Commissioner Stewart, seconded by Commissioner Miller, the Commission approved the minutes of the Regular Session held November 17, 2015. Motion carried.

COMMISSIONER COMMENTS-

COMMISSIONER STEWART and COMMISSIONER MILLER attended a Washington Lands town meeting with Moundsville Power. A lot of questions and concerns from the residents were answered.

COMMISSIONER STEWART and COMMISSIONER MILLER attended a Marshall County Fire Department meeting, November 19th, to discuss the status and direction of the various fire departments throughout the county.

COMMISSIONER STEWART read to students at McNinch Elementary School as part of American Education Week.

COMMISSIONER STEWART attended the Grand Vue Park Board meeting and the ground breaking for the new tree houses and High Adventure Park area.

COMMISSIONER STEWART and COMMISSIONER MILLER helped with the Chamber of Commerce Christmas Parade, which was outstanding.

COMMISSIONER MILLER attended the RED Partnership bi-monthly meeting and dealt with constituent concerns.

CORRESPONDENCE -

Marshall County Sewerage District - Board meeting highlights for month of November, 2015.

WV State Tax Department - Assessor to attend Property Valuation Training & Procedures meeting in January, 2016.

Comcast - Important information - price changes beginning December 20, 2015.

FIDUCIARY MATTERS – On motion of Commissioner Stewart, seconded by Commissioner Miller, the Commission approved and accepted all Fiduciary Settlements received by Jan Pest, County Clerk, for the month of November, 2015. Motion carried.

FIDUCIARY MATTER - ESTATE OF BRENDA A. HILL - Tammy Hill, Probate Clerk, submitted a Report and Order on behalf of the Estate of Brenda A. Hill stating the estate is insolvent.

On motion of Commissioner Stewart, seconded by Commissioner Miller, the Commission accepted the Report and approved the Order stating the Estate of Brenda A. Hill is insolvent. Motion carried.

FIDUCIARY MATTER – On motion of Commissioner Stewart, seconded by Commissioner Miller, the Commission approved and adopted the procedure to close insolvent estates as recommended by Jan Pest, County Clerk. Motion carried.

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COSTANZO & ASSOCIATES, PLLC – Lou Costanzo, Certified Public Accountant and manager of Costanzo & Associates, PLLC, appeared before the Commission. After questions from the Commission, Mr. Costanzo explained auditing and accounting procedures done for the Marshall County Animal Rescue League / Animal Shelter, as well as attest functions. Mr. Costanzo stated the books and records were in good form and he had no concerns.

MOUNDVILLE-MARSHALL COUNTY LIBRARY BOARD APPOINTMENTS - The Commission received a letter from Susan Reilly, Director of the Moundville-Marshall County Public Library. Due to the recent death of Board member Alma Jean McCombs, the Board is requesting to appoint her daughter Karen Coffield to the Library Board of Directors to serve her mother's unexpired term. Linda Burkey wishes to resign her term on the Library Board on December 31, 2015, and the Board is requesting Beth Phillips serve in her place.

On motion of Commissioner Stewart, seconded by Commissioner Miller, the Commission approved the request to appoint Karen Coffield and Beth Phillips to the Library Board of Directors. Motion carried.

MARSHALL COUNTY COMMISSION SMOKE-FREE POLICY - Betsy Frohnafel, County Administrator, submitted a revision *to* the Smoke-Free Policy passed on August 11, 2009. The revision will include "the use of an electronic cigarette which creates a vapor, in any manner or in any form, or the use of any oral smoking device for the purpose of circumventing the prohibition of smoking in this regulation." Employees who smoke and would like to quit are invited to participate in stop-smoking programs offered by the County Commission.

On motion of Commissioner Stewart, seconded by Commissioner Miller, the Commission accepted the revision to the Smoke-Free Policy to include electronic cigarettes. Motion carried.

HOMELAND SECURITY GRANT – Tom Hart, OEM Director, submitted a Homeland Security Grant application for approval, in the amount of \$5,000, for the development of mass care capabilities to include shelter operations training.

On motion of Commissioner Stewart, seconded by Commissioner Miller, the Grant application was approved, in the amount of \$5,000 and the Commission President was authorized to sign the same. Motion carried.

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LOAN FINANCING PROPOSALS FOR POLICE INTERCEPTOR VEHICLES - Betsy

Frohnafel, County Administrator, submitted three loan financing proposals for purchase of four (4) 2016 Ford Explorer Police Interceptor vehicles, in the amount of \$121,932 for 36 months. Rates are as follows:

WesBanco Bank, Inc. Wheeling, WV - Int. rate of 1.54%

Branch Banking & Trust Co. Charleston, WV – Int. rate of 1.86%

Progressive Bank Wheeling, WV – Int. rate of 2.25%

On motion of Commissioner Stewart, seconded by Commissioner Miller, the Commission rejected the proposals from Branch Banking & Trust Co. and Progressive Bank, and accepted the proposal from WesBanco Bank, Inc. with an interest rate of 1.54% for four (4) 2016 Ford Explorer Police Interceptor Vehicles, in the amount of \$121,932 for 36 months, and the President was authorized to sign the same. Motion carried.

CLAIMS AUDITED - The Commission, this day, approved the following claims

<u>GENERAL COUNTY FUND</u>	\$ 145,613.06
<u>COAL SEVERANCE FUND</u>	41,273.33
<u>E-911 EMERGENCY COMMISSION</u>	4,052.18
<u>DOG FUND</u>	528.00
<u>HOME CONFINEMENT FUND</u>	520.02

ADJOURNMENT – There being no further business to come before the Commission, on motion of Commissioner Stewart, seconded by Commissioner Miller, the meeting was adjourned.

PRESIDENT