

MARSHALL COUNTY COMMISSION
DECEMBER 8, 2015

NOTICE OF REGULAR SESSION

The County Commission of Marshall County, West Virginia convened this day pursuant to the following call: Robert A. Miller, President; Stanley C. Stewart, Commissioner; Scott G. Varner, Commissioner; Jan Pest, County Clerk; Betsy Frohnapfel, County Administrator; and Jeanne Shook, Deputy Clerk.

The County Commission of Marshall County, West Virginia will meet in Regular Session at the Courthouse thereof, on Tuesday, December 8, 2015 at 9:00 A.M. for the following purposes, that is to say:

To Audit Claims
To Act upon Rebates
To consider any other matters which
may properly come before the Commission

Called by the President of the Commission with the concurrence of the other two members.

S/Robert A. Miller, President

Posted at the front door of the Courthouse on the 3rd day of December, 2015.

S/Jan Pest, County Clerk

MINUTES –

On motion of Commissioner Stewart, seconded by Commissioner Varner, the Commission approved the minutes of the Regular Session held December 1, 2015. Motion carried.

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COMMISSIONER COMMENTS –

COMMISSIONER VARNER last week traveled to Columbus for a follow up visit with his father's surgeon. Commissioner Varner thanked everyone for their thoughts and prayers.

COMMISSIONER VARNER attended a County Fire Department meeting, an Airport Authority meeting, two Regional Economic Development Partnership meetings, a meeting with Chevron, Thursday, and the Project Best Breakfast at Oglebay.

COMMISSIONER VARNER also dealt with several constituent issues.

COMMISSIONER STEWART attended the Energy Exploration Task Force meeting at Grand Vue Park last Tuesday, the Chevron Donation Distribution event at the Family Resource Network Center, Project Best Breakfast at Oglebay, and a RED team meeting with Chevron representatives.

COMMISSIONER STEWART worked with the Moundsville Lion's Club, ringing the Salvation Army bell on Saturday.

COMMISSIONER MILLER attended the Energy Exploration Task Force meeting, the Project Best Breakfast at Oglebay, the Chamber of Commerce Business After Hours and the annual Christmas Tree Auction.

COMMISSIONER MILLER attended the Chevron Donation Distribution event Thursday at the Family Resource Network Center, and later a meeting at Grand Vue Park with Chevron representatives.

COMMISSIONER MILLER also attended the Cameron Cross Country Annual Dinner in Cameron on Sunday.

ANIMAL RESCUE LEAGUE - Roberta Underdonk, concerned citizen, appeared before the Commission. Ms. Underdonk stated she was not satisfied with the findings of Costanzo & Associates, PLLC, due to the fact that not all accounts were audited, only county funds. Ms. Underdonk believes a complete audit of all accounts still needs to be done.

GRAND VUE PARK UPDATES – Craig White, General Manager, appeared before the Commission with updates and upcoming events at Grand Vue Park. Craig presented a new GVP Newsletter. Craig stated tonight Santa is arriving from 6-8 p.m. as part of Cookies and Crafts with Santa. Grand Vue Park has broken ground on four new tree house style cabins, and the Adventure Park is due to open spring of 2016.

Note: Carmen Prati-Miller, Manager External Affairs AEP, appeared before the Commission with updates on AEP/Appalachian Power.

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ANIMAL RESCUE LEAGUE – John Yanen, concerned citizen, appeared before the Commission. Mr. Yanen believes Costanzo & Associates, PLLC, provided a basic report which was done for the Marshall County Animal Rescue League not an audit. Mr. Yanen believes a complete audit should be done for the Animal Rescue League / Animal Shelter.

DIGITAL FINGERPRINT SYSTEM – SHERIFF’S DEPARTMENT – Sheriff Kevin Cecil appeared before the Commission. Sheriff Cecil requested \$22,000, (1/2 the total cost), for replacement of the current fingerprint system which is out dated.

On motion of Commissioner Stewart, seconded by Commissioner Varner, the Commission approved the request in the amount of \$22, 000, (1/2 the total cost), for replacement of the current fingerprint system, for a digital fingerprint system. Motion carried.

CORRESPONDENCE –

Marshall County PSD #4 – Minutes from October 14, 2015.

Gold, Khourey & Turak – Invitation 13th Annual Christmas Tree Lighting, 12/10/15.

Phil & Shirley Shapaka- Complaint letter regarding Faircrest Drive, Wheeling, WV.

OHIO VALLEY SOAP BOX DERBY – Steven Jumper, Race Director, submitted a letter to the Commission requesting a contribution, in the amount of \$7,500, to buy the licenses and begin purchasing kits for kids to start building.

On motion of Commissioner Stewart, seconded by Commissioner Varner, the Commission tabled the request to allow time for further review. Motion carried.

Note: Gary Shreve believes any money for the Soap Box Derby should go toward travel expenses for the children who travel to Akron, not the director.

EXONERATIONS – On motion of Commissioner Stewart, seconded by Commissioner Varner, the Commission approved the following 6 erroneous assessments previously approved by the Prosecuting Attorney and Assessor:

Carol Martin	\$	3.74
Michael Perry		419.72
Lucien Labat		20.10
Judy Logsdon		71.46
Norman D Leach		3.74
Rickey Holmes		251.50

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BUDGET REVISION – GENERAL COUNTY #3 – Jan Pest, County Clerk, submitted General County Budget Revision # 3 for Commission approval. Jan explained the revisions are needed to cover insurance changes.

On motion of Stewart, seconded by Commissioner Varner, the Commission adopted the Resolution and approved Budget Revision #3 for the General County Fund. Motion carried. The Budget Revisions are as follows:

LGSD BR (Rev. 2011) Ora Asi, Director West Virginia State Auditor's Office 200 West Main Street Clarksburg, WV 26302 Phone: 627-2415 ext. 5114 Fax: 627-2417	REQUEST FOR REVISION TO APPROVED BUDGET Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)	CONTROL NUMBER 2016 FY 1 FUND 3 REV. NO. 1 of 2 PG. OF NO. COUNTY Government Type
<div style="font-size: 2em; opacity: 0.5; position: absolute; top: 50%; left: 50%; transform: translate(-50%, -50%); pointer-events: none;">COPY</div> MARSHALL GOVERNMENT ENTITY		
Person To Contact Regarding Budget Revision: JAN PEST Phone: 304 845 1220 Fax: 304 845 5891		P O BOX 459 STREET OR PO BOX MOUNDSVILLE CITY 26041 ZIP CODE

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
399	#N/A	570,638	2775		573,413
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				

NET INCREASE/(DECREASE) Revenues (ALL PAGES)

COUNTIES-TRANSFERS TO THE GENERAL FUND FROM OTHER FUNDS MUST HAVE PRIOR APPROVAL OF AUDITOR'S OFFICE

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
402	County Clerk	1,007,591	16,262		1,023,853
403	Circuit Clerk	489,981	2,261		492,242
404	Sheriff-Treasurer	615,116	2,415		617,531
405	Prosecuting Attorney	899,371	20,009		919,380
406	Assessor	733,055	1,377		734,432
407	Assessor's Valuation Fund	570,638	2,775		573,413
412	Agricultural Agent	187,628	2,525		190,153
424	Courthouse	1,198,618	312		1,198,930
700	Sheriff-Law Enforcement	2,702,354	72,569		2,774,923
701	Sheriff-Service of Process	67,075	733		67,808
711	Emergency Services	513,394	754		514,148
712	Communication Center	964,762	6,323		971,085

NET INCREASE/(DECREASE) Expenditures

APPROVED BY THE STATE AUDITOR	
BY: Director, Local Government Services Division	Date

AUTHORIZED SIGNATURE OF ENTITY	12/08/2015 APPROVAL DATE
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EXPENDITURES (CONT'D)

MARSHALL

LGSD: BR030810

MAR CONTROL NUMBER

2016

1

3

BUDGET REVISION REQUEST-SUPPLEMENT

FY

FUND

REV#

ACCOUNT NUMBER	ACCOUNT CATEGORY	PREVIOUSLY APPROVED AMOUNT	INCREASE	DECREASE	REVISED AMOUNT
716	Dog Warden/Humane Society	166,290	490		166,780
900	Parks & Recreation	223,993		166,050 128,805	97,943 96,138
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
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	#N/A				
	#N/A				
NET INCREASE/(DECREASE) Expenditures (this page)					-128,315

ANYTIME FITNESS WELLNESS PROGRAM – Jan Pest, County Clerk, submitted a letter to the Commission. Allen Ferris, Manager of Moundsville Anytime Fitness would like to be added to the list of providers for a wellness benefit to our employees. The Commission already pays \$10 per month toward this program at Wood Fitness and Reynolds Memorial Hospital. The Commission stated Moundsville Anytime Fitness will be added to the list and it will pay \$10 per month toward this program for employees.

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FIDUCIARY MATTERS – On motion of Commissioner Varner, seconded by Commissioner Stewart, the Commission approved and accepted all Fiduciary Settlements received by Jan Pest, County Clerk, for the month of December, 2015. Motion carried.

FIDUCIARY MATTER - On motion of Commissioner Varner, seconded by Commissioner Stewart, the Commission approved and accepted an Amended Order for the Estate of Doris L. Anderson. Motion carried.

COURTHOUSE HOLIDAY HOURS - On motion of Commissioner Stewart, seconded by Commissioner Varner, the Commission voted to close the Courthouse all day, December 24th & December 31st, 2015. Motion carried.

CLAIMS AUDITED – The Commission, this day, approved the following claims

<u>GENERAL COUNTY FUND</u>	\$ 32,155.23
<u>COAL SEVERANCE FUND</u>	18,522.80
<u>E-911 EMERGENCY COMMISSION</u>	1,610.97
<u>DOG FUND</u>	1,000.00
<u>HOME CONFINEMENT FUND</u>	436.40
<u>MAGISTRATE COURT FUND</u>	89.65

ADJOURNMENT – There being no further business to come before the Commission, on motion of Commissioner Varner, seconded by Commissioner Stewart, the meeting was adjourned.

PRESIDENT