

MARSHALL COUNTY COMMISSION
MARCH 1, 2016

NOTICE OF REGULAR SESSION

The County Commission of Marshall County, West Virginia convened this day pursuant to the following call: Stanley C. Stewart, President; Scott G. Varner, Commissioner; Jan Pest, County Clerk; Betsy Frohnafel, County Administrator; and Jeanne Shook, Deputy Clerk.

Absent: Robert A. Miller, Commissioner

The County Commission of Marshall County, West Virginia will meet in Regular Session at the Courthouse thereof, on Tuesday, March 1, 2016 at 9:00 AM for the following purposes, that is to say:

To Audit Claims
To Act upon Rebates
To consider any other matters which
may properly come before the Commission

Called by the President of the Commission with the concurrence of the other two members.

S/Stanley C. Stewart, President

Posted at the front door of the Courthouse on the 25th day of February, 2016.

S/Jan Pest, County Clerk

MINUTES –

On motion of Commissioner Varner, seconded by Commissioner Stewart, the Commission approved the minutes of the Regular Session held February 23, 2016. Motion carried.

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COMMISSIONER COMMENTS –

COMMISSIONER VARNER and COMMISSIONER STEWART continued to work on budget sessions last week, dealt with constituent concerns, were invited by the Board of Education to a Saturday workshop, which they attended, and toured the Moundsville Water Treatment Plant this morning.

COMMISSIONER STEWART also attended a Belomar meeting last week.

RELAY FOR LIFE OF MARSHALL COUNTY – Karen Coffield, Publicity/Sponsorship Chair and Susie Hinerman, Event Chair, appeared before the Commission. Mrs. Coffield stated the Relay for Life event is scheduled for June 10, 2016 at Monarch Field. Karen thanked the Commission for its support with the “Paint the Town Purple” project, and is requesting \$1750 from the Commission to rent canopies, tables and chairs for the Relay event.

On motion of Commissioner Varner, seconded by Commissioner Stewart, the Commission tabled the request to allow time for further review. Motion carried.

CORRESPONDENCE –

FIRST TIME HOMEBUYER LOAN RELEASE OF DEED OF TRUST – Jennifer Kordack, HOME Program Administrator, sent a letter to the Commission as notice that John W. & Jerrilynn Carter, and Melissa L. Gray have fulfilled their obligations for the First Time Homebuyer Program.

On motion of Commissioner Varner, seconded by Commissioner Stewart, the Commission approved the releases and the Commission President was authorized to sign the same. Motion carried.

HELPING HEROES, INC. REQUEST – The Commission received a letter from Helping Heroes staff requesting a contribution. Helping Heroes, A Center for Veteran Resources, is hosting an event and all money raised will go to maintain and expand the mission of their agency, which is to assist veteran families in obtaining and/or maintaining stable housing, facilitating therapy groups, and many other things.

On motion of Commissioner Varner, seconded by Commissioner Stewart, the Commission tabled the request to allow time for further review. Motion carried.

CORRESPONDENCE CONTINUED –

Moundsville – Marshall Co. Public Library – Thank you for meeting to discuss FY 2016-2017 budget and library services in Marshall County.

Family of George J. Glusich – Thank you.

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Wheeling Health Right, Inc. – Thank you for continued support.

EXONERATIONS – On motion of Commissioner Varner, seconded by Commissioner Miller, the Commission approved the following 7 erroneous assessments previously approved by the Prosecuting Attorney and Assessor:

Robert S Bird	\$ 2.64
Robert S Bird	3.86
Robert S Bird	3.74
Albert Welch	41.02
Mark Gaertner	96.92
Charles R Yanen	56.12
George R Lightner Sr	476.40

BUDGET REVISION, IN HOUSE – Jan Pest, County Clerk, submitted an in house budget revision, in the amount of \$7,244 to fund grant money that had not been carried over in previous years.

On motion of Commissioner Varner, seconded by Commissioner Stewart, the Commission approved the in house budget revision, in the amount of \$7,244. Motion carried.

GENERAL COUNTY BUDGET REVISION #4 – Jan Pest, County Clerk, submitted General County Budget Revision #4 for Commission approval, in the amount of \$697,239.

On motion of Commissioner Varner, seconded by Commissioner Stewart, the Commission approved General County Budget Revision #4, in the amount of \$697,239 and the Commission President was authorized to sign the same. Motion carried.

Revision as follows:

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LGSD BR (Rev. 2011)

Ora Ash, Director
West Virginia State Auditor's Office
200 West Main Street
Clarksburg, WV 26302
Phone: 627-2415 ext. 5114
Fax: 627-2417

REQUEST FOR REVISION TO APPROVED BUDGET

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

CONTROL NUMBER

2016

FY

1

FUND

4

REV. NO.

1

PG. OF NO.

COPY

MARSHALL
GOVERNMENT ENTITY

Person To Contact Regarding

P O BOX 459

Budget Revision: **JAN PEST**

STREET OR PO BOX

COUNTY

Phone: **304 845 1220**

Government Type

Fax: **304 845 5891**

MOUNDSVILLE

26041

CITY

ZIP CODE

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
309	Hotel Occupancy Tax	25,000	8,732		33,732
322	Federal Grants	115,000	90,000		205,000
323	State Grants	4,219	134,620		138,839
347	Special Patrol/Security Systems	37,940	15,254		53,194
366	Miscellaneous Revenue	21,225	438,565		459,790
382	Refunds/Reimbursements (External Sources)	73,315	10,068		83,383
NET INCREASE/(DECREASE) Revenues (ALL PAGES)			697,239		

COUNTIES-TRANSFERS TO THE GENERAL FUND FROM OTHER FUNDS MUST HAVE PRIOR APPROVAL OF AUDITOR'S OFFICE

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
401	County Commission	3,633,089		1,620,000	2,013,089
422	Infrastructure		436,595		436,595
442	Federal Grants	28,500	90,000		118,500
443	State Grants	134,195	134,620		268,815
700	Sheriff-Law Enforcement	2,774,923	8,718		2,783,641
708	Police Special Duty	37,940	15,254		53,194
716	Dog Warden/Humane Society	166,780	3,320		170,100
911	Visitor's Bureau	20,000		20,000	
915	Hotel/Motel Promotion of Tourism	6,945	28,732		35,677
988	Other Buildings	2,000,000	1,620,000		3,620,000
	#N/A				
	#N/A				
NET INCREASE/(DECREASE) Expenditures			697,239		

APPROVED BY THE STATE AUDITOR

BY: _____
Director, Local Government Services Division Date

AUTHORIZED SIGNATURE
OF ENTITY

APPROVAL
DATE

MOUNDSVILLE MAYOR GENE SAUNDERS & KELLY BIDKA – 4 SEASONS POOL FEASIBILITY STUDY

– Mayor Gene Saunders and Kelly Bidka, Chairman of the Moundsville Park & Recreation Board, appeared before the Commission. Mrs. Bidka informed the Commission they are trying to save the 4 Seasons Pool, which is 40 years old. McKinley & Associates were commissioned by the Moundsville City Council to conduct a feasibility study. The study includes recommendations, in the order of their

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importance, to maintain and enhance the longevity of the facility. The project will be done in four phases. The biggest concern is the HVAC system. Mayor Saunders stated 4 Seasons Pool is utilized by many Marshall County communities.

Commissioner Stewart thanked Mayor Saunders and Mrs. Bidka for their information and concerns regarding the pool.

YWCA - OVER THE EDGE PROJECT – Linda Gruzinskas, YWCA representative, appeared before the Commission to present the Fitzsimmons Foundation, YWCA Wheeling, Over the Edge 2016. Sponsors of Over the Edge are invited to make a donation and / or sponsor a person to go over the edge for women and children as they rappel from the edge of the Stone Center in downtown Wheeling. The event will be held August 20, 2016, to help keep men, women, and children safe from victimization and violence. Mrs. Gruzinskas would like the Commission to consider sponsoring this event.

On motion of Commissioner Varner, seconded by Commissioner Stewart, the Commission tabled the request to allow time for further review. Motion carried.

PSD #4 – ADELINE PROJECT – Mark Abraham, Accountant for PSD #4, appeared before the Commission concerning the Adeline Project. Mr. Abraham stated a new Senate Bill No. 234, effective June 12, 2015, states that each public service district must maintain a cash working capital reserve of no less than one eighth of operation and maintenance expenses, which is 12.50%. Therefore, Mr. Abraham is requesting a donation of \$120,000 for the cash reserve. PSD #4 Board members Donna Crawford and Dean Pettit were also present.

On motion of Commissioner Varner, seconded by Commissioner Stewart, the Commission tabled the request to allow time for further review. Motion carried.

Note: Dominic Cerrone, Engineering Consultant, stated in order to proceed with the Adeline Project Grant, PSD #4 needs to meet this new requirement for eligibility to obtain funding.

MARSHALL COUNTY PARK & RECREATION BOARD APPOINTMENTS – The Commission received a letter from Craig White, Grand Vue Park Manager. The Marshall County Park & Recreation Board has three open board positions which need filled. Craig's recommendations for board appointments are Jan Pest, Alan Howard, and Wayne Hardy.

On motion of Commissioner Miller, seconded by Commissioner Varner, the Commission approved and accepted the recommendation of Craig White, to appoint

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Jan Pest, Alan Howard, and Wayne Hardy as Marshall County Park and Recreation Board members. Motion carried.

FIDUCIARY MATTERS – On motion of Commissioner Varner, seconded by Commissioner Miller, the Commission approved and accepted all Fiduciary Settlements received by Jan Pest, County Clerk, for the month of February, 2016.

FIDUCIARY MATTER – On motion of Commissioner Varner, seconded by Commissioner Stewart, the Commission authorized the President to sign an order to appoint a new representative in the Millard Junior Bonnette Estate. Motion carried.

ELECTRONIC SPECIALTY COMPANY CONTRACT – On motion of Commissioner Varner, seconded by Commissioner Stewart, the Commission voted to extend the Electronic Specialty Company Contract to include security cameras and panic buttons with Silling Associates and Nello Construction for the Public Safety Building. Motion carried.

CLAIMS AUDITED – The Commission, this day, approved the following claims

<u>GENERAL COUNTY FUND</u>	\$ 8,910.96
<u>COAL SEVERANCE FUND</u>	26,040.93
<u>DOG FUND</u>	2,166.77
<u>HOME CONFINEMENT</u>	75.90

ADJOURNMENT – There being no further business to come before the Commission, on motion of Commissioner Varner, seconded by Commissioner Stewart, the meeting was adjourned.

PRESIDENT