

MARSHALL COUNTY COMMISSION  
JUNE 28, 2011

The Commission convened this day pursuant to the following call: Jason E. Padlow, President; Donald K. Mason and Brian L. Schambach, Commissioners; Betsy Frohnafel, County Administrator; and Winnie Reilly, Deputy Clerk of the County Clerk's Office.

At a Special Session of the Commission of Marshall County, West Virginia, held at 9:30 A.M., the Notice of the time and purpose of this Special Session had been posted at the front door of the courthouse for more than two days before the commencement of the Special Session, it is ordered that said Notice together with the certification of the Clerk of the time when it was posted, be entered of record, which is done accordingly in words and figures as follows:

NOTICE OF SPECIAL SESSION

The County Commission of Marshall County, West Virginia will meet in Special Session at the Courthouse thereof, on Tuesday, June 28, 2011, at 9:30 A.M. for the following purposes, that is to say:

To Audit Claims  
To Act upon Rebates  
To consider any other matters  
Which may properly come before  
The Commission.

Called by the President of the Commission with the Concurrence of the other two members.

s/Jason E. Padlow, President

Posted at the front door of the Courthouse on the 23<sup>rd</sup> day of June, 2011.

s/Jan Pest, County Clerk

**MINUTES** – On motion of Commissioner Schambach, seconded by Commissioner Padlow, the Commission approved the minutes of the Special Session held June 14, 2011. Motion carried. Commissioner Mason abstained from voting due to his absence.

**COMMISSIONER COMMENTS**

COMMISSIONER SCHAMBACH spoke with a gentleman on redesigning the County website; and will try to schedule a meeting next week.

Commissioner Schambach also met with Betsy Frohnafel, County Administrator, concerning regional jail costs and possible solutions.

Commissioner Schambach spoke with Janie Criswell, Glen Dale City Clerk, concerning the proposed dog ordinance.

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Commissioner Schambach attended the Louisiana Shrimp Boil dinner to benefit the Strand Theatre Preservation Committee, hopefully they raised a lot of money, the dinner was great.

COMMISSIONER MASON did not attend the last Commission meeting, but was representing the Commission at the R.E.D. Partnership two day retreat where they worked on a 5-year action plan.

Commissioner Mason participated in the Marshall County Chamber Golf Scramble, there were 21 teams enjoying a great time, weather and food.

Commissioner Mason also attended the Louisiana Shrimp Boil where everything is cooked together in one pot, including the great shrimp spices.

Commissioner Padlow commented on the PAC Golf Tournament and fund raiser held at Grand Vue Park and commended the great staff at the Park.

Mr. Jim Pettit attended the Commission meeting to observe and thanked elected officials that took charge and handled everything while he was making a living and unable to help.

**CAMERON FLOODING – UPDATE** – Commissioner Padlow asked OEM Deputy Director Mike Muccheck to brief the Commission on the flooding in Cameron last week. Mr. Muccheck stated the cleanup should be finished next week. Fifty homes were affected by the flooding that has been determined to have originated at Green Valley and McCracken Road. Basements were flooded and people lost items in storage sheds.

The Red Cross and Cameron VFD helped; Soil Conservation inspected the creek, which J&R Excavating swept once, and will do again. The American Baptist Men assisted four families, and have one more to complete; they were housed by Cameron VFD.

Commissioner Mason visited the area Sunday afternoon and understands the Health Department scheduled Sunday evening for tetanus shots.

Mr. Muccheck stated an account was established at the Bridge Street Restaurant for meals for the volunteers.

The Commission thanked OEM, Sheriff's Department and all the volunteers that responded to the situation.

**FISH CREEK WATERLINE EXTENSION** – Renee Stocklask and Al Kazemka appeared before the Commission concerning the waterline extension on Fish Creek. Mrs. Stocklask stated they have attempted to contact Grandview-Doolin PSD, and don't seem to be making any progress.

Betsy Frohnafel, County Administrator, stated the matter is on the July 13<sup>th</sup> agenda with the Grandview-Doolin PSD. Mrs. Frohnafel also stated an updated list of residents is needed.

**GRAND VUE PARK – TOURISM COMMITTEE - UPDATES** – Craig White, Manager of Grand Vue Park, appeared before the Commission with updates from the Park including a 10-mile mountain biking trail; internet at the Park; and the concert for Thursday evening will be Bridges.

Mr. White also stated the Tourism Committee will have informational booths at the John Marshall and Valley Fork fields for the Beast of the East Tournament this weekend, which begins Thursday afternoon.

**PROSECUTING ATTORNEY'S OFFICE – NEW EMPLOYEE** – Betsy Frohnafel, County Administrator, submitted a letter from Prosecuting Attorney Jeff Cramer requesting approval to hire Amy Halicky as the Victim's Services Coordinator. The position is funded by the VOCA Grant, with County benefits serving as the match. Ms. Halicky would start July 1, which is the new grant start date.

On motion of Commissioner Mason, seconded by Commissioner Schambach, the Commission accepted the recommendation of the Prosecuting Attorney and approved the hiring of Amy Halicky effective July 1, 2011. Motion carried.

**VOCA GRANT** – Betsy Frohnafel, County Administrator, submitted the new Victims of Crime Act Grant in the amount of \$21,773, for Commission approval.

On motion of Commissioner Schambach, seconded by Commissioner Mason, the Commission approved the Grant award and authorized the Commission President to sign the Contract, and the County Clerk to sign the Resolution. Motion carried.

**STOP VIOLENCE AGAINST WOMEN ACT GRANT** – Betsy Frohnafel, County Administrator, submitted the Contract Agreement and Resolution for the STOP Violence Against Women Act Grant in the amount of \$36,400, for Commission approval.

On motion of Commissioner Mason, seconded by Commissioner Schambach, the Commission President was authorized to sign the VAWA Contract Agreement, and the County Clerk was authorized to sign the Resolution. Motion carried.

**AMBULANCE FUND REQUEST** – The Commission previously received a request from the Limestone Regional Emergency Service Inc., for the \$10,000 ambulance funds. Betsy Frohnafel, County Administrator, explained the Limestone group is in the process of ordering a new ambulance and acquiring a loan for the purchase.

Mrs. Frohnafel also explained a down payment is required to place the order, and proof of the order is required to complete the loan process. A letter from WesBanco stating pre-approval for the loan was submitted. Therefore, the Limestone Regional Emergency Service Inc. is requesting the funds be paid directly to J&J Emergency Vehicle Sales in the amount of \$10,000.

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On motion of Commissioner Mason, seconded by Commissioner Schambach, the Commission approved a \$10,000 ambulance fund contribution to Limestone Regional Emergency Service Inc., with the check written to J&J Emergency Vehicle Sales. Motion carried.

**MARSHALL COUNTY PARKS AND RECREATION BOARD – APPOINTMENT –**

Betsy Frohnafel, County Administrator, submitted two resumes for the Parks and Recreation Board vacancy. The vacancy exists due to the resignation of Ross Bell.

On motion of Commissioner Mason, seconded by Commissioner Schambach, the Commission appointed Leigh Ann Scherich to fill the unexpired term of Ross Bell on the Parks and Recreation Board; and authorized a letter to the Board informing them of the appointment, and a letter to Ms. Scherich thanking her for her services. Motion carried.

**RECESS** – On motion of Commissioner Schambach, seconded by Commissioner Mason, the Commission took a short recess. Commission reconvened.

**FORK RIDGE VFD – ISO INFORMATION** – Ralph McGlaughlin, Chief for the Fork Ridge Volunteer Fire Department presented the Commission information stating that he has been in contact with Insurance Service Office (ISO) to make arrangements to have their department evaluated for and ISO rating. ISO sent FRVFD a packet of information needing to be filled out and returned. Larry Newell, Director E911 and PSD #4 will assist with the paperwork. The Freeze that was put on FRVFD's County Funds was lifted due to their ability to show that they are working towards obtaining an ISO rating. Motion made by Commissioner Schambach, seconded by Commissioner Mason, to release these funds.

**THE CORNERSTONE GROUP – HEALTH INSURANCE** – Mike Rasz and Brenda Thomas of The Cornerstone Group appeared before the Commission with a presentation for employee health insurance. Mr. Rasz explained the County split benefits of health and prescription insurance is a very unusual occurrence.

Due to the split benefits, The Cornerstone Group requested combined coverage proposals from the providers of the health insurance and prescription insurance. Mr. Rasz submitted the proposals for Commission review from The Health Plan and Highmark West Virginia.

The Commission thanked Mr. Rasz and Mrs. Thomas for the information.

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**OEM – FY 2010 COOP AWARD** – Mike Muccheck, OEM Deputy Director, appeared before the Commission with the FY 2010 COOP Award for Commission approval. Mr. Muccheck submitted the Memorandum of Understanding between the Harrison County Commission and the Marshall County Commission. The Grant Award is for the District, and the Harrison County Commission is handling the administration of the Grant.

On motion of Commissioner Mason, seconded by Commissioner Schambach, the Commission President was authorized to sign the MOU between the Harrison County Commission and the Marshall County Commission for the FY 2010 COOP Award. Motion carried.

**CORRESPONDENCE:**

YMCA – Light of the Valley luncheon August 17, @ White Palace

PROBATION OFFICE – retirement party for Debbie Fogle, June 29 from 2-4

WV LEGISLATURE – audits for McMechen VFD and Sherrard VFD for year ending 12-31-10

CITY OF WHEELING – letters concerning redistricting

WVACo – Marcellus Shale Study Committee article on seminar

MARSHALL COUNTY CHAMBER – June Business-After-Hours 6/23/11 @ 5PM

RT 2/I 68 AUTHORITY – minutes of 5/23/11 meeting

MARSHALL COUNTY SEWERAGE DIST – meeting highlights for 6/2011

THANK YOU – Sandy Stenger family

**DEPOSITORY BOND – RELEASE** – The Commission received a request from Gay Leggett, BB&T, requesting the release of currently pledged collateral for their Depository Bond.

On motion of Commissioner Mason, seconded by Commissioner Schambach, the Commission approved the request and the Commission President was authorized to sign the Release. Motion carried.

**DEPOSITORY BONDS – 2011-2012** – On motion of Commissioner Mason, seconded by Commissioner Schambach, the Commission accepted, and the Commission President was authorized to sign the following Depository Bonds for FY 2011-2012:

WesBanco Bank	\$15,000,000.00
Progressive Bank, N.A.	255,000.00
United Bank, Inc.	240,643.20

**IN-HOUSE BUDGET REVISIONS** – On motion of Commissioner Mason, seconded by Commissioner Schambach, the Commission approved an in-house budget revision for Department 412 in the amount of \$1,100.00. Motion carried.

On motion of Commissioner Schambach, seconded by Commissioner Mason, the Commission approved an in-house budget revision for Department 401 in the amount of \$100. Motion carried.

On motion of Commissioner Schambach, seconded by Commissioner Mason, the Commission approved an in-house budget revision for Department 425 in the amount of \$700. Motion carried.

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On motion of Commissioner Schambach, seconded by Commissioner Mason, the Commission approved an in-house budget revision for Department 425 in the amount of \$150. Motion carried.

On motion of Commissioner Schambach, seconded by Commissioner Mason, the Commission approved an in-house budget revision for Department 412 in the amount of \$700. Motion carried.

On motion of Commissioner Schambach, seconded by Commissioner Mason, the Commission approved an in-house budget revision for Department 716 in the amount of \$1,500. Motion carried.

On motion of Commissioner Schambach, seconded by Commissioner Mason, the Commission approved an in-house budget revision for Department 402 in the amount of \$3,382. Motion carried.

On motion of Commissioner Schambach, seconded by Commissioner Mason, the Commission approved an in-house budget revision for Department 711 in the amount of \$1,960. Motion carried.

On motion of Commissioner Schambach, seconded by Commissioner Mason, the Commission approved an in-house budget revision for Department 405 in the amount of \$12,300. Motion carried.

**ANIMAL SHELTER – REQUEST** – The Commission received a letter from Cindy Brautigan, Animal Shelter, requesting an advance in their quarterly allotment. The advance, in the amount of \$3,000, is necessary to make payroll for the 30<sup>TH</sup> of June, 2011.

On motion of Commissioner Mason, seconded by Commissioner Schambach, the Commission approved a contribution to the Animal Shelter in the amount of \$3,000; which represents an advance on their quarterly allotment. Motion carried.

**RECESS** – On motion of Commissioner Mason, seconded by Commissioner Schambach, the Commission will recess until 3:00 P.M. Commission reconvened.

**FAMILY RESOURCE NETWORK, INC. – REQUEST** – The Commission received a request from Stacie Dei, Marshall County Family Resource Network, Inc., \$20,000 for general operating support to assist with efforts to bring services to Marshall County, including: substance abuse prevention, health and wellness, community and resource development.

On motion of Commissioner Mason, seconded by Commissioner Schambach, the Commission approved a contribution in the amount of \$20,000 to the Family Resource Network, Inc., from the civic promotion funds. Motion carried.

**ELECTED OFFICIAL SALARY AFFIDAVITS – FY 2012** – On motion of Commissioner Mason, seconded by Commissioner Schambach, the Commission accepted, and made

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part of the permanent record, the Salary Affidavits filed by all County Elected Officials according to WV §7-7-7. Motion carried.

**MARSHALL COUNTY LIABILITY INSURANCE AND WORKER'S COMPENSATION**

– After reviewing several proposals, on motion of Commissioner Schambach, seconded by Commissioner Mason, the Commission approved staying with Travelers for liability insurance coverage in the amount of \$156,984, and worker's compensation coverage in the amount of \$69,828; for a total annual premium of \$226,812. Motion carried.

**HEALTH PLAN – ANNUAL CONTRACT** – On motion of Commissioner Mason, seconded by Commissioner Schambach, the Commission President was authorized to sign the annual Contract with the Health Plan. Motion carried.

**CLAIMS AUDITED** – The Commission, this day, approved the following claims:

<u>GENERAL COUNTY FUND</u>	193,445.43
<u>COAL SEVERANCE FUND</u>	15,931.44
<u>E-911 FUND</u>	12,983.10
<u>DOG FUND</u>	1,299.22
<u>HOME CONFINEMENT FUND</u>	50,179.30
<u>MAGISTRATE COURT FUND</u>	117.80

**ADJOURNMENT** – There being no further business to come before the Commission, on motion of Commissioner Schambach, seconded by Commissioner Mason, the meeting was adjourned.

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PRESIDENT