

MARSHALL COUNTY COMMISSION
JUNE 17, 2014

NOTICE OF SPECIAL SESSION

The County Commission of Marshall County, West Virginia convened this day pursuant to the following call: Donald K. Mason, President; Brian L. Schambach, Commissioner; Bob Miller, Commissioner; Jan Pest, County Clerk; Betsy Frohnafel, County Administrator; and Jeanne Shook, Deputy Clerk.

The County Commission of Marshall County, West Virginia will meet in Special Session at the Courthouse thereof, on Tuesday, June 17, 2014 at 9:30 A.M. for the following purposes, that is to say:

To Audit Claims
To Act upon Rebates
To consider any other matters which
may properly come before the Commission

Called by the President of the Commission with the concurrence of the other two members.

s/Donald K. Mason, President

Posted at the front door of the Courthouse on the 12th day of June, 2014

s/Jan Pest, County Clerk

MINUTES – On motion of Commissioner Schambach, seconded by Commissioner Miller, the Commission approved the minutes of the Special Session June 3, 2014. Motion carried.

MARSHALL COUNTY COMMISSION
JUNE 17, 2014

COMMISSIONER COMMENTS -

COMMISSIONER MILLER attended the Grand Opening of Bordas & Bordas Law Firm in Moundsville last Tuesday.

COMMISSIONER MILLER attended the Relay for Life Event Friday at John Marshall Stadium Friday June 13, 2014. COMMISSIONER SCHAMBACH gave a very nice speech.

COMMISSIONER MILLER traveled to Jackson Mills to attend West Virginia Boys State events. Blake Humphrey, Counselor, gave him a tour of the facilities. It was a wonderful event.

COMMISSIONER SCHAMBACH could not attend the opening of Bordas & Bordas Law Firm but was able to stop by for a tour of the building which is beautiful.

COMMISSIONER SCHAMBACH spoke about care giving at the Relay for Life Event. There were a lot of teams and survivors in attendance. The event was very nice and COMMISSIONER SCHAMBACH was able to walk around the track one time with his bad foot.

COMMISSIONER MASON attended the West Virginia Cattlemen's Association promotion on the courthouse grounds June 5, 2014. Samples of beef were available and many people attended.

COMMISSIONER MASON participated in the Chamber of Commerce Golf Scramble on Monday, June 9, 2014. Approximately 19 teams participated.

COMMISSIONER MASON attended the Fostoria Glass Museum Grand Re-Opening June 12th. They have completely re-done the upstairs, there are new displays, and it is a very attractive place. Ralph and Cassie Clark are to be commended.

COMMISSIONER MASON also attended the Relay for Life Event Friday in time for the luminaries. There were almost 2000 lighted luminaries and the ceremony is very moving.

COMMISSIONER MASON stated the "Boys of Summer" are coming to Moundsville this weekend. It is a group of guys who played baseball out on 4th Street in the 1950's & 1960's. For the last 6 or 7 years people have come from all over the country. There will be a golf scramble on Friday, activities at the field on Saturday, and a picnic and luncheon at Grand Vue Park on Sunday.

WEST VIRGINIA BOYS STATE – Blake Humphrey, Volunteer and Counselor, appeared before the Commission. Mr. Humphrey thanked the Commission for sponsoring area youth for West Virginia Boys State in the past and encouraged continued support for the future. Blake believes Boys State truly is a week that shapes a lifetime.

MARSHALL COUNTY COMMISSION
JUNE 17, 2014

UPTOWN MERCHANTS ACTIVITIES COMMITTEE – Phil Remke, UMAC member, appeared before the Commission. Mr. Remke stated the Uptown Merchants Activities Committee will be sponsoring “Market on the Avenue” beginning June 21st – November 1st, 2014. Various vendors will be in attendance. The first event will be Saturday from 9:00 am – 1:00 pm.

CORRESPONDENCE –

Cockayne News & Notes – First exhibit “Women of the House” Mon – Fri 10-4 tours until Labor Day

Glen B. Gainer III State Auditor – Thank you for completing & submitting the “Consideration of Increased Salaries for County Officials” form

Chesapeake Energy – Business After Hours invite 6/19/14 5:00 pm Grand Vue Park Shelter 2

Marshall County Sewerage District – Board Meeting highlights for Month of June, 2014

Marshall County Public Service District #4 – Minutes of April 2014 meeting

Youth Services System Inc. – Thank you for \$1500 contribution

Marshall County Extension Office, Agriculture Program Assistant – Karen Cox is resigning as of June 25, 2014.

Dominion Transmission – Open house regarding expansion of its Burch Ridge Compressor Station @ WV Northern Community College June 24, 6-8 pm.

R.J. Ranch & Riding Center – Grand Opening Ceremony invite, June 28, 2014 starting at 4:00 pm, 49586 Jacobsburg, OH 43933

NORTHERN PANHANDLE WORKFORCE INVESTMENT BOARD, INC. – Rosemary Guida, Executive Director, NPWIB, submitted a letter to the Commission requesting the re-appointment of Joe Donahue to the NPWIB, Inc., Executive Committee. The term is from July 1, 2014 – June 30, 2015.

On motion of Commissioner Schambach, seconded by Commissioner Miller, the Commission approved the re-appointment of Joe Donahue to the NPWIB, Inc., Executive Committee beginning July 1, 2014 – June 30, 2015. Motion carried. The Commission also authorized a letter to Mr. Donahue thanking him for his service; and a letter to the Board of the appointment.

MARSHALL COUNTY MONARCH COOPERSTOWN TEAM – The Commission received a letter from Chad Clutter, Head Coach, requesting a donation to help reduce the cost for youth to attend Cooperstown Dream Park this June. Mr. Clutter also thanked the Commission for support in the past.

MARSHALL COUNTY COMMISSION
JUNE 17, 2014

On motion of Commissioner Miller, seconded by Commissioner Schambach, the Commission approved a donation in the amount of \$200. Motion carried.

MARSHALL COUNTY COURTHOUSE ROOF REPLACEMENT BIDS – After proper advertising, the Commission received two bids for replacement of the Marshall County Courthouse roof. The bids are as follows:

N.F. Mansuetto & Sons, Inc., Martins Ferry Ohio, 43935	\$ 109,695
Kalkreuth Roofing, Wheeling WV, 26003	98,200

On motion of Commissioner Schambach, seconded by Commissioner Miller, the Commission tabled any action on the bids to allow time for review. Motion carried.

MARSHALL COUNTY COURTHOUSE IT PROJECT – After proper advertising, the Commission received two bids for an IT Project which consists of an initial upgrade of the infrastructure and a follow up support agreement for a minimum of 12 months to maintain the infrastructure and any new need that may arise related to technology. The bids are as follows:

IT Mindshare, Dellslow WV 26531	\$ 68,896
Digital Data Communications Inc., Martins Ferry Ohio 43950	\$ 105,378

On motion of Commissioner Schambach, seconded by Commissioner Miller, the Commission tabled any action on the bids to allow time for review. Motion carried.

RECESS – On motion of Commissioner Schambach, seconded by Commissioner Miller, the Commission took a short recess. Commission reconvened.

LEPC MEMBERSHIP LISTING – Tom Hart, O.E.M. Director, submitted the 2014 Marshall County Local Emergency Planning Committee Membership Listing to the Commission for approval.

On motion of Commissioner Miller, seconded by Commissioner Schambach, the Commission approved the LEPC Membership Listing for 2014. Motion carried.

GENERAL COUNTY BUDGET REVISION #7 – On motion of Commissioner Miller, seconded by Commissioner Schambach, the Commission adopted the Resolution and approved Budget Revision #7 for the General County Fund in the amount of \$132,096. Motion carried. The Resolution and Budget Revisions are as follows:

MARSHALL COUNTY COMMISSION
JUNE 17, 2014

RESOLUTION

At a Special Session of the County Commission of Marshall County, WV, held on June 17, 2014, the following order was made and entered.

SUBJECT: The Revision of the Levy Estimate for the County of Marshall.

The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio Chief Inspector of public offices, the County Commission does hereby direct the budget be revised prior to the expenditure of obligation of funds for which no appropriation or insufficient appropriation currently exists, as shown on Budget Revision Number 7, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by

Commissioner Schambach, and duly seconded by

Commissioner Miller, the vote thereon was as follows:

Donald K. Mason YES or NO

Ben Sewell YES or NO

Robert D. Miller YES or NO

WHEREUPON, the President declared said resolution duly adopted, and it is therefore ADJUDGED and ORDERED that the said resolution be, and the same is hereby adopted.

The President of the County Commission is authorized to affix his signature as required and the request is to be forwarded to the State Auditor for approval.

MARSHALL COUNTY COMMISSION
JUNE 17, 2014

LGSD BR (Rev. 2011)

Ora Ash, Director
 West Virginia State Auditor's Office
 200 West Main Street
 Clarksburg, WV 26302
 Phone: 627-2415 ext. 5114
 Fax: 627-2417

REQUEST FOR REVISION TO APPROVED BUDGET

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

CONTROL NUMBER

FY _____
 FUND _____
 REV. NO. _____
 PG. OF NO. _____

Person To Contact Regarding
 Budget Revision: JAN PEST
 Phone: 304-845-1220
 Fax: 304-845-5891

MARSHALL COUNTY
 GOVERNMENT ENTITY
P O BOX 459
 STREET OR PO BOX
MOUNDSVILLE 26041
 CITY ZIP CODE

COUNTY
 Government Type

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				

NET INCREASE/(DECREASE) Revenues (ALL PAGES)

COUNTIES-TRANSFERS TO THE GENERAL FUND FROM OTHER FUNDS MUST HAVE PRIOR APPROVAL OF AUDITOR'S OFFICE

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
401	County Commission	2,935,874		132,096	2,803,778
402	County Clerk	883,075	19,648		902,723
403	Circuit Clerk	414,446	12,511		426,957
405	Prosecuting Attorney	740,003	16,885		756,888
406	Assessor	657,794	6,930		664,724
407	Assessor's Valuation Fund	425,936	58,778		484,714
412	Agricultural Agent	188,836	4,354		193,190
420	Custodial	202,543	8,390		210,933
800	Local Health Department	48,401	4,000		52,401
900	Parks & Recreation	86,079	600		86,679
	#N/A				
	#N/A				

NET INCREASE/(DECREASE) Expenditures

APPROVED BY THE STATE AUDITOR
 BY: _____ Date _____
 Director, Local Government Services Division

Donald K. Mason 06/17/2014
 AUTHORIZED SIGNATURE OF ENTITY APPROVAL DATE

MARSHALL COUNTY COMMISSION
JUNE 17, 2014

EXPRESS POLL, ELECTRONIC POLL BOOK – Jan Pest, County Clerk, appeared before the Commission. Mrs. Pest is considering purchasing Electronic Poll Books in the future. With the ExpressPoll system from Election Systems & Software (ES&S), election poll workers have a simple to operate voter check-in device that slashes waiting time for voters, increases the accuracy of voters' personal information, and improves the Election Day experience for voters and poll workers alike. Mrs. Pest suggested having ES&S come to a Commission Meeting for a demonstration. The Commissioner's agreed.

EXONERATIONS – On motion of Commissioner Miller, seconded by Commissioner Schambach, the Commission approved the following 8 erroneous assessments previously approved by the Prosecuting Attorney and Assessor:

Norman Rhodes Sr.	\$ 240.58
Arthur L Moore	148.00
Walter Brautigan	74.43
Tina's Tanning	232.28
Silas Gray	36.38
Michael Schoene	42.16
Michael Weekly	386.44
Michael Weekly	369.14

IN-HOUSE BUDGET REVISIONS – On motion of Commissioner Schambach, seconded by Commissioner Miller, the Commission approved an in-house budget revision in the amount of \$2400 for Department 412. Motion carried.

On motion of Commissioner Schambach, seconded by Commissioner Miller, the Commission approved an in-house budget revision in the amount of \$1000 for Department 730. Motion carried.

On motion of Commissioner Schambach, seconded by Commissioner Miller, the Commission approved an in-house budget revision in the amount of \$140 for Department 412. Motion carried.

EXECUTIVE SESSION - LEGAL MATTER WITH PROSECUTING ATTORNEY -

On motion of Commissioner Miller, seconded by Commissioner Schambach, the Commission went into an executive session with Jeff Cramer, Prosecuting Attorney, on a legal matter. Commission reconvened.

MARSHALL COUNTY COMMISSION
JUNE 17, 2014

CLAIMS AUDITED – The Commission, this day, approved the following claims:

<u>GENERAL COUNTY FUND</u>	\$ 175,223.67
<u>MAGISTRATE COURT FUND</u>	93.34
<u>HOME CONFINEMENT FUND</u>	614.35
<u>COAL SEVERANCE FUND</u>	32,780.57
<u>E-911 FUND</u>	9374.32

ADJOURNMENT – There being no further business to come before the Commission, on motion of Commissioner Schambach, seconded by Commissioner Miller, the meeting was adjourned.

PRESIDENT