

MARSHALL COUNTY COMMISSION
DECEMBER 16, 2014

NOTICE OF SPECIAL SESSION

The County Commission of Marshall County, West Virginia convened this day pursuant to the following call: Donald K. Mason, President; Brian L. Schambach, Commissioner; Bob Miller, Commissioner; Jan Pest, County Clerk; Betsy Frohnappel, County Administrator; and Jeanne Shook, Deputy Clerk.

The County Commission of Marshall County, West Virginia will meet in Special Session at the Courthouse thereof, on Tuesday, December 16, 2014 at 9:30 A.M. for the following purposes, that is to say:

To Audit Claims
To Act upon Rebates
To consider any other matters which
may properly come before the Commission

Called by the President of the Commission with the concurrence of the other two members.

s/Donald K. Mason, President

Posted at the front door of the Courthouse on the 11th day of December, 2014.

s/Jan Pest, County Clerk

MINUTES – Commissioner Mason noted a correction on page 488, the date should be December instead of November. With the correction, on motion of Commissioner Schambach, seconded by Commissioner Miller, the Commission approved the minutes of the Special Session held December 9, 2014. Motion carried.

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COMMISSIONER COMMENTS –

COMMISSIONER MILLER attended the County Commission regional meeting at the Moundsville Country Club, Tuesday evening.

COMMISSIONER MILLER toured Harmony House at Ohio Valley Medical Center, last Wednesday. It is a great organization which helps abused children.

COMMISSIONER MILLER traveled to the Capitol Theatre in Wheeling, Friday, to attend Project Purple, a national anti-substance abuse initiative of the Herren Project featuring former NBA star Chris Herren. It was amazing.

COMMISSIONER MILLER wished everyone a Merry Christmas.

COMMISSIONER SCHAMBACH stated next week will be the last official Commission meeting for COMMISSIONER MASON.

COMMISSIONER MASON attended the County Commission regional round table meeting with Commissioners and Legislators from our region. Vivian Parsons, Executive Director, County Commissioner's Association of West Virginia, moderated the meeting along with her assistant, Megan Strobe. Legislative issues for the upcoming year were discussed. COMMISSIONER MASON was disappointed there were only two legislators in attendance, which were Mike Ferro and Ryan Ferns. It was a good meeting.

COMMISSIONER MASON asked our future Commissioners to become involved with the County Commissioner's Association and the Association of County officials. It is an important function of County Commissioners and hopes it will continue.

COMMISSIONER MASON attended the Annual Christmas Tree Lighting, December 11th, at Gold, Khourey, & Turak. Santa was in attendance as well as Paige Madden, Miss West Virginia. It was a nice event.

COMMISSIONER MASON chaired the Marshall County Health Board bi-weekly meeting, Friday morning.

COMMISSIONER MASON stated he has really enjoyed being a Marshall County Commissioner.

FINANCING RATES FOR 3 NEW SHERIFF CRUISERS – Betsy Frohnapfel, County Administrator, submitted three proposals for financing three new sheriff cruisers. The rates are as follows for a 3 year term:

Branch Banking & Trust Co - 501 Tennessee Ave. Charleston, WV, at a rate of 1.56%

Progressive Bank - 875 National Road Wheeling, WV, at a rate of 2.35%

Wesbanco Bank, Inc. 1 Bank Plaza, Wheeling, WV, at a rate of 1.54%

On motion of Commissioner Schambach, seconded by Commissioner Miller, the Commission accepted the rate of 1.54% for three new cruisers from Wesbanco Bank Inc., rejected the rate of 2.35% from Progressive Bank, and rejected the rate of 1.56% from BB&T. Motion carried.

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MARSHALL COUNTY SEWERAGE DISTRICT EASEMENTS – The Commission received a letter from John L. Blair, Jr., Board Chairman, requesting consideration in waiving the filing fees for recording easements for the Mozart Sewer Project. The easements must be recorded at the Marshall County Courthouse.

On motion of Commissioner Schambach, seconded by Commissioner Miller, the Commission approved waiving the filing fees for recording easements for the Mozart Sewer Project. Motion carried.

WEST VIRGINIA HOMELAND SECURITY GRANT AWARD – Betsy Frohnapfel, County Administrator, submitted a 2013 Sub-grant award from the Department of Military Affairs & Public Safety, for a signature, in the amount of \$115,000 to assist in the purchase of a new Command Vehicle for the Office of Emergency Management. This amount paired with grants from Chevron for \$45,000, Noble Energy for \$25,000, Williams Energy for \$25,000 and mini grants totaling \$15,000 from other local organizations will be enough to purchase the new Command Vehicle.

On motion of Commissioner Schambach, seconded by Commissioner Miller, the Commission accepted the award and the President was authorized to sign the same. Motion carried.

GENERAL COUNTY BUDGET REVISION #3 – Jan Pest, County Clerk, submitted General County Budget Revision #3 for Commission approval. Jan explained the revisions are needed to reimburse expense line items for Sheriff's Department overtime and police special duties, in the amount of \$15,733.

On motion of Commissioner Schambach, seconded by Commissioner Miller, the Commission approved the expense line item increase in the amount of \$15,733, and the Commission President was authorized to sign the same. Motion carried.

itMINDSHARE COMPLAINT – Jan Pest, County Clerk, appeared before the Commission with a complaint about the support, or lack of, the County Clerk's Office received on Monday when a printer failed in the office. Jeanne called for help and was told that someone else was using her IP address. Josh from itMindshare told Jeanne she needed to find out who was using her IP address and have that person call him back. We had no idea how to find this information. Bear Mobley from the Sheriff's Department was called and fixed the problem. We pay a large amount of money, monthly, for support and Jan was very upset about the service we received. Betsy Frohnapfel, County Administrator, stated she has a call into Jeremy at itMindshare to address the problem.

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CORRESPONDENCE -

Marshall County Sewerage District – Board Meeting minutes for month of December, 2014.

Family Service of the Upper Ohio Valley – Thank you for the dish washer and continued support.

MARSHALL COUNTY PARK & RECREATION BOARD – Craig White, General Manager of Grand Vue Park, submitted a letter to the Commission. On behalf of the Marshall County Park & Recreation Board, Craig would like to reappoint Melanie Hummel to the Board for another four year term.

On motion of Commissioner Schambach, seconded by Commissioner Miller, the Commission approved the reappointment of Melanie Hummel to a four year term. Motion carried. The Commission also requested a thank you letter be sent to Mrs. Hummel, and a letter to the Board informing them of the reappointment.

ASSESSOR'S OFFICE – Kathy Stalnaker of the Assessor's Office, submitted a letter to the Commission for approval. The letter states the State Tax Department has permission to make changes if necessary to mineral accounts until the Assessor's books are closed. The Assessor will close their books on February 23, 2015, and the last date for changes allowed will be February 20, 2015.

On motion of Commissioner Schambach, seconded by Commissioner Miller, the Commission approved the letter and the President was authorized to sign the same.

NORTHERN PANHANDLE WORKFORCE INVESTMENT BOARD UPDATE –

Christine Smith, Workforce Investment Board Member, presented Region 5's proposed "Bridging the Gap" Project work plan for October 1, 2014 – September 30, 2016, the Youth Program Report for July 1, 2014 – October 31, 2014, and the Individual Training Account (ITA) Program Activity as of October 31, 2014. Christine also provided the Parent Evening meeting's schedule for Workforce Region 5 with Rosemary Guida, and a copy of Workforce Innovation & Opportunity Act (WIOA) implementation.

CLAIMS AUDITED – The Commission, this day, approved the following claims

<u>GENERAL COUNTY FUND</u>	\$ 57,799.02
<u>COAL SEVERANCE FUND</u>	54,140.80

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ADJOURNMENT – There being no further business to come before the Commission, on motion of Commissioner Schambach, seconded by Commissioner Miller, the meeting was adjourned.

PRESIDENT