

**MARSHALL COUNTY COMMISSION**  
**JUNE 5, 2012**

The Commission convened this day pursuant to the following call: Donald K. Mason and Brian L. Schambach, Commissioners; and Winnie Reilly, Chief Deputy of the County Clerk's Office. Absent: Jason E. Padlow, President.

At a Special Session of the Commission of Marshall County, West Virginia, held at 9:30 A.M., the Notice of the time and purpose of this Special Session had been posted at the front door of the courthouse for more than two days before the commencement of the Special Session, it is ordered that said Notice together with the certification of the Clerk of the time when it was posted, be entered of record, which is done accordingly in words and figures as follows:

**NOTICE OF SPECIAL SESSION**

The County Commission of Marshall County, West Virginia will meet in Special Session at the Courthouse thereof, on Tuesday, June 5, 2012, at 9:30 A.M. for the following purposes, that is to say:

To Audit Claims  
To Act upon Rebates  
To consider any other matters  
Which may properly come before  
The Commission.

Called by the President of the Commission with the Concurrence of the other two members.

s/Jason E. Padlow, President

Posted at the front door of the Courthouse on the 31<sup>st</sup> day of May, 2012.

s/Jan Pest, County Clerk

**ACTING PRESIDENT** – On motion of Commissioner Schambach, seconded by Commissioner Mason, Commissioner Mason will serve as Acting Commission President in the absence of Commissioner Padlow. Motion carried.

**MINUTES** – On motion of Commissioner Schambach, seconded by Commissioner Mason, the minutes of the Board of Canvassers held May 17, 2012, were approved. Motion carried.

Commissioner Schambach stated in the minutes of May 22, 2012, Connie Howard of the County Clerk's Office should be added to those helping with the canvassing process. With the correction, on motion of Commissioner Schambach,

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seconded by Commissioner Mason, the minutes of the Special Session held May 22, 2012 were approved. Motion carried.

**COMMISSIONER COMMENTS:**

COMMISSIONER SCHAMBACH attended the Shrimp Boil held Saturday night to benefit the Strand Preservation Committee. The food was great and the event was well attended.

Commissioner Schambach has also been speaking with Stacie Dei of the Family Resource Network on a few new ideas. Chief Kobasko of the McMechen VFD asked about the additional equipment from the Big Wheeling Creek VFD, which the Commission will address soon.

The new clinic is open at the Animal Shelter, due in part to large donations by individuals. Commissioner Schambach suggested visiting the facility on Saturday when Barb Scanlon can give a tour.

COMMISSIONER MASON stated the Commission finished the canvassing process and had no meeting last week due to the holiday.

Thursday, May 24, Commissioner Mason participated in a retreat with R.E.D. Partnership where new development plans, ideas and direction were discussed.

Commissioner Mason is enjoying house guests from the Chicago area this week.

Flynn Altmeyer, Representative of Congressman McKinley's office, stopped in to let the Commission know he is leaving Congressman McKinley's office to attend law school. The Commission wished him well.

**GRAND VUE PARK – UPDATES** – Craig White, General Manager of Grand Vue Park, appeared before the Commission with several updates and events happening at the Park. On-line reservations are now being accepted for the Zip Line Tour and the Team Building Area on the Park's web site. They are working on a shuttle bus from the end of the Zip Line to the parking areas of participants.

Eight poles have been set for required netting, which should be coming next week. The staircase for the main tower is being constructed.

The cabins are full for the summer, with the exception of two weeks in July. Thursday entertainment starts with the E Street Band this week and a movie next Thursday. The Maintenance Staff is now full and the Pool enjoyed a great opening weekend.

**E-911 – ROAD NAMES** – Larry Newell, E-911 Director, appeared before the Commission with road names for roads with conflicts in the Wheeling Postal District. Mr. Newell also submitted the last road name for the Glen Dale Postal District.

On motion of Commissioner Schambach, seconded by Commissioner Mason, the Commission accepted the recommendations of Mr. Newell and approved the following road names:

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Auto Lane; Border Lane; Deedle Drive; Drum Lane; Evergreen Drive; Gypsie Lane; Kerners Circle Drive; Kestner Lane; Paw Paw Lane; and Rhododendron Drive. Motion carried.

On motion of Commissioner Schambach, seconded by Commissioner Mason, the Commission approved the following four road names, subject to no existing road name conflicts: Heron Lane; Harrys Lane; Strait Lane; and Pest Lane. Motion carried.

**BIG WHEELING CREEK VOLUNTEER FIRE DEPARTMENT – DISTRIBUTION LIST –**

Mike Muccheck, OEM Deputy Director, appeared before the Commission with the proposed distribution list of equipment from the Big Wheeling Creek Volunteer Fire Department. Mr. Muccheck thanked Commissioner Mason for serving on the Committee formed to review applications and requests for the equipment.

Commissioner Mason reviewed the distribution list and stated it reflected the recommendations of the Committee.

On motion of Commissioner Schambach, seconded by Commissioner Mason, the Commission approved the distribution list submitted by the Committee for equipment from the Big Wheeling Creek VFD. Motion carried. The list is attached and made part of this record.

**CORRESPONDENCE:**

NOBLE ENERGY – Rig Cookout June 14 5-7PM Sand Hill 6 Production site

WV AUDITOR – Commission training Aug 7 @ Mountaineer Racetrack & Resort Ctr, Board meeting August 5-6

CHAMBER OF COMMERCE – minutes of 5/23/12

COMCAST – rate change effective 7/1/12 (digital adapter)

CITY OF McMECHEN – cc: request for traffic study

ORRICK – 10 celebration 7/10 from 5-7PM

**BACK-TO-SCHOOL FUN FAIR – CONTRIBUTION** – The Commission received a letter from Susie Baker, Marshall County Back-To-School Fun Fair, requesting a contribution for the event. Mrs. Baker stated school supplies; free haircuts; health, vision and dental screenings and among things offered to each child attending the event, to be held July 6 at the Mollohan Building.

On motion of Commissioner Schambach, seconded by Commissioner Mason, the Commission approved a contribution in the amount of \$750 to the Back-To-School Fun Fair for Marshall County. Motion carried.

**MARSHALL COUNTY HEALTH DEPARTMENT – BOARD RE-APPOINTMENT** – The

Commission received a letter from Ronda Francis, Marshall County Health Department, requesting the re-appointment of Janet Kendzierski to Board.

On motion of Commissioner Schambach, seconded by Commissioner Mason, the Commission approved the request and re-appointed Janet Kendzierski to the Health Board; and authorized a letter of thanks to Mrs. Kendzierski for her services, as well as a letter to the Health Board advising them of the re-appointment. Motion carried.

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**MARSHALL COUNTY AIRPORT AUTHORITY – REQUEST** – Dan Masters, Marshall County Airport Authority, appeared before the Commission requesting financial assistance for a project. Mr. Masters explained the Authority is trying to build a 10-unit hangar bay at the Airport. The project is in 3 phases, and bids have already been received.

Phase A would be ground work for the facility; Phase B would be erecting the building; and Phase C would be the electrical work. Federal and State funding has been awarded to the project, however, the Authority is still \$105,000 short.

Mr. Masters stated they are looking for temporary assistance. If the Commission could loan the funds, the Authority could pay back the loan in from 2013 funds. If the Authority starts with Phase A now, and waits until 2013 for Phases B and C, the Authority would have to publish for bids again and the cost would increase.

On motion of Commissioner Schambach, seconded by Commissioner Mason, the Commission tabled the request until next week to allow time for review. Motion carried.

**RECESS** – On motion of Commissioner Schambach, seconded by Commissioner Mason, the Commission took a short recess. Commission reconvened.

**HEALTH CARE AND PRESCRIPTION INSURANCE** – Winnie Reilly, Chief Deputy of the County Clerk's Office, submitted insurance rates for employee health care and prescription insurances. County Clerk Jan Pest previously met with the Commission to review the current rates and projected costs for increasing co-pay amounts.

On motion of Commissioner Schambach, seconded by Commissioner Mason, the Commission approved continuing health care coverage with the Health Plan, with deductibles in the amount of \$250/\$500.; making the monthly premium \$104,628.56. Motion carried.

On motion of Commissioner Schambach, seconded by Commissioner Mason, the Commission approved continuing prescription insurance coverage with Highmark Blue Cross Blue Shield WV with an increase in co-pays from \$7.50/\$10 to \$10/\$20; making the monthly premium \$40,966.36. Motion carried.

**IN-HOUSE BUDGET REVISIONS** – On motion of Commissioner Schambach, seconded by Commissioner Mason, the Commission approved an in-house budget revision for Department 402 in the amount of \$600. Motion carried.

On motion of Commissioner Schambach, seconded by Commissioner Mason, the Commission approved an in-house budget revision for Department 424 in the amount of \$10,000. Motion carried.

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On motion of Commissioner Schambach, seconded by Commissioner Mason, the Commission approved an in-house budget revision for Department 401 in the amount of \$1,000. Motion carried.

On motion of Commissioner Schambach, seconded by Commissioner Mason, the Commission approved an in-house budget revision for Department 425 in the amount of \$4,500. Motion carried.

On motion of Commissioner Schambach, seconded by Commissioner Mason, the Commission approved an in-house budget revision for Department 716 in the amount of \$1,500. Motion carried.

On motion of Commissioner Schambach, seconded by Commissioner Mason, the Commission approved an in-house budget revision for Department 716 in the amount of \$4,800. Motion carried.

On motion of Commissioner Schambach, seconded by Commissioner Mason, the Commission approved an in-house budget revision for Department 412 in the amount of \$110. Motion carried.

**CLAIMS AUDITED** – The Commission, this day, approved the following claims:

|                            |           |
|----------------------------|-----------|
| <u>GENERAL COUNTY FUND</u> | 35,859.67 |
| <u>COAL SEVERANCE FUND</u> | 28,666.74 |
| <u>E-911 FUND</u>          | 3,926.71  |
| <u>DOG FUND</u>            | 182.00    |
| <u>GENERAL SCHOOL FUND</u> | 7,950.00  |
| <u>AIRPORT AUTHORITY</u>   | 4,440.97  |

**ADJOURNMENT** – There being no further business to come before the Commission, on motion of Commissioner Schambach, seconded by Commissioner Mason, the meeting was adjourned.

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PRESIDENT

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Big Wheeling Creek VFD Inventory  
Conducted February 24, 2012

| <b>EQUIPMENT</b>   | <b>DEPARTMENT ISSUED</b>  |
|--|---|
| 1995 E-One Pumper – equipped as is – 2 additional yellow 4” sections hose  | Dallas VFD  |
| 2000 Ford Heavy Rescue – equipped as is  | Cameron   |
| Honda ATV (needs work-won't start) w/pull behind mower deck, 38” leaf rake, snow plow, and equipped utility cart   | Benwood<br>(Moundsville gets mower deck and leaf rake)  |
| <b><u>Kitchen</u></b>  |   |
| Ansul R-102 Wet Chemical Fire Suppression System w/stainless hood<br>6 burner stainless gas stove w/oven<br>Stainless dual basket deep fry system<br>2 tub stainless sink /w spray nozzle<br>Stainless Toast Master Grill<br>3 stainless tables – various sizes<br>Assorted pots & skillets w/rack<br>❖ <u>Above items go as Kitchen Lot 1</u> | Sherrard  |
| <b><u>Kitchen</u></b>  |   |
| 2 door upright electric cooler (Coca-Cola)<br>Kenmore Elite microwave<br>Kenmore medium size chest freezer<br>Whirlpool gas range (? working condition)<br>Small toaster oven<br>2 door metal storage cabinet<br>Royal 9170 electric cash register<br>5 gallon Igloo water cooler<br>❖ <u>Above items go as Kitchen Lot 2</u>                  | Roberts Ridge<br><br><b>APPROVED</b><br><br>JUN 05 2012 <i>BYM</i><br><br>BY COUNTY COMMISSION<br>MARSHALL COUNTY, WV |
| 2 – 2 door metal storage cabinets  | Dallas  |
| 3 cases of Epoxy garage floor refinisher   | Dallas  |

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|   |                                |
|---|--------------------------------|
| Kenmore Washer & Dryer  | Roberts Ridge                  |
| Bookshelf Stereo w/3 CD changer and dual cassette   | Dallas                         |
| 8 folding card tables w/storage rack<br>18 padded folding chairs<br>18 wooden folding chairs<br>❖ <u>Above items go as Table &amp; Chair Lot 1</u>  | Dallas                         |
| <b><u>Bunker Gear</u></b>   |                                |
| 8 pair bunker pants<br>6 bunker coats<br>5 pair of boots<br>12 helmets – 9 yellow, 2 white, & 1 red<br>Various old and used bunker gear<br>❖ <u>Above gear go as 1 unit – Bunker Gear</u> | Washington Lands               |
| 2 rakes (new)<br>5 shovels (2 like new)<br>1 push Broom (like new)<br>1 broom (new)<br>1 brush axe<br>❖ <u>Above go as 1 unit – Rakes, Shovels and Brooms</u>                             | Cameron                        |
| 3 – 5 gal. gas cans<br>2 – 2.5 gal. gas cans<br>2 – 1.5 gal gas cans<br>1 – 2 gal. gas can<br>❖ <u>All go as 1 unit – Gas Cans</u>  | Dallas                         |
| 3 Bottle Fill System with all spare scuba tanks   | Safety concerns, disposing of. |
| 1 Used Dump Tank  | Cameron                        |
| Assorted sizes Used Hose – goes as 1 unit   | Dallas                         |

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|  |                         |
|--|-------------------------|
| Bow Flex Exercise Machine  | McMechen                |
| 2 – K12 saws – goes as 1 unit  | Cameron                 |
| 2 CO extinguishers and 5 Dry Powder extinguishers – goes as 1 unit   | St. Joe                 |
| Drum Dolly   | Roberts Ridge           |
| 10 ft. Aluminum step ladder  | Roberts Ridge           |
| Reddy 700W Generator   | Dallas                  |
| Numerous buckets of foam – alcohol & A Triple F – All foam goes as 1 unit  | Dallas                  |
| Wall-mount first aid cabinet<br>7 – Oxygen bottles – go as 1 unit<br>8 – 5 gal. plastic buckets<br>❖ <u>Above go as Misc. Unit 1</u>   | St. Joe's               |
| Stream Light Rechargeable (? Recharge cord)<br>Thor-X 10 mil. Candlepower Lantern<br>2 packs Industrial work gloves (new)<br>Electric wall clock (works)<br>Milwaukee Cordless Drill w/charger & spare battery<br>❖ <u>Above go as Misc. Lot 2</u> | Roberts Ridge           |
| <b><u>Office</u></b>   |                         |
| Modular desk components & cabinets (must be dismantled)<br>w/7 chairs  | Dallas                  |
| Gateway Computer w/Epson Printer   | Outdated-To be disposed |
| Dell Computer w/Lexmark Printer  | Outdated-To be disposed |
| Epson Scanner  | Dallas                  |



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|   |                         |
|---|-------------------------|
|   |                         |
| Ricoh Printer-Copier                                  | Dallas                  |
|   |                         |
| Room Box Fan (electric)                               | Dallas                  |
|   |                         |
| Misc. training videos – DVDs & VHS – all go as 1 unit | Outdated-To be disposed |
|   |                         |
| <b><u>Outside Storage Building</u></b>                |                         |
|   |                         |
| 18 X 16 metal storage building (must be dismantled)   | Dallas                  |
|   |                         |
| 12 ft. 2 person flat bottom boat w/oars               | Dallas                  |
|   |                         |
| Wheel Barrow (like new)                               | Dallas                  |
|   |                         |
| 12 large orange cones (like new)                      | Moundsville             |
|   |                         |
| Steel truck box with hazmat & decon equipment         | Cameron                 |
|   |                         |