

**MARSHALL COUNTY COMMISSION**  
**APRIL 30, 2013**

The Commission convened this day pursuant to the following call: Donald K. Mason, President; Brian L. Schambach and Robert Miller, Jr., Commissioners; Jan Pest, County Clerk; Betsy Frohnafel, County Administrator; and Jeanne Shook, Deputy Clerk.

At a Special Session of the Commission of Marshall County, West Virginia, held at 9:30 A.M., the Notice of the time and purpose of this Special Session had been posted at the front door of the courthouse for more than two days before the commencement of the Special Session, it is ordered that said Notice together with the certification of the Clerk of the time when it was posted, be entered of record, which is done accordingly in words and figures as follows:

**NOTICE OF SPECIAL SESSION**

The County Commission of Marshall County, West Virginia will meet in Special Session at the Courthouse thereof, on Tuesday, May 14, 2013, at 9:30 A.M. for the following purposes, that is to say:

To Audit Claims  
To Act upon Rebates  
To consider any other matters  
Which may properly come before  
The Commission.

Called by the President of the Commission with the Concurrence of the other two members.

s/Donald K. Mason, President

Posted at the front door of the Courthouse on the 9<sup>TH</sup> day of May, 2013.

s/Jan Pest, County Clerk

**MINUTES** – On motion of Commissioner Schambach, seconded by Commissioner Miller, the Commission approved the minutes of the Special Session held April 30, 2013. Motion carried.

**COMMISSIONER COMMENTS** -

COMMISSIONER MILLER stated that the weather is beautiful.  
COMMISSIONER MILLER reminded everyone Thursday, May 2, 2013 is National Day of Prayer.

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COMMISSIONER SCHAMBACH attended a few Economic Development meetings and the outlook is very positive. The Commission will be taking a short trip through the Jozabeth's building today. COMMISSIONER SCHAMBACH will be touring the William's new Fracking Plant facility in Glen Oak. The Commission attended a demonstration on new E-Poll Books and is waiting on a quote from ES&S.

**CORRESPONDENCE** – Public Service Commission – mailing check disbursement  
Marshall County Deputy Sheriff's Assoc. – Thomas Grimm appointed commissioner  
WV Culture & History – 150<sup>th</sup> Birthday Celebration Parade May 31, 2013  
Mock Prison Riot – invitation May 5-8, 2013  
WV State Auditor – Notice of Auction of Delinquent & Nonentered Lands

**IN-HOUSE BUDGET REVISIONS** – On motion of Commissioner Schambach, seconded by Commissioner Miller, the Commission approved in-house budget revisions in the amount of \$3000 for Department 425, \$4000 for Department 716 and \$3000 for Department 401. Motion carried.

**FIRST TIME HOME BUYERS PROGRAM – RELEASES** – The Commission received a letter from Vickey Battista, HOME Program Administrator, requesting approval of the Release of Deed of Trust for Sandra J. Ullom and Release of Deed of Trust for Eric Anderson & Savannah Maine. They have completed all requirements for the Program.

On motion of Commissioner Miller, seconded by Commissioner Schambach, the Commission approved the releases and accepted the check for payment. The Commission President was authorized to sign the same. Motion carried.

**FIDUCIARY COMMISSIONER'S REPORT** – J.K. Chase IV, Fiduciary Commissioner, sent a report to the Commission for approval on the Estate of Robert Lee Forrester. Based upon the recommendations of J.K. Chase IV, on motion of Commissioner Miller, seconded by Commissioner Schambach, the Commission accepted the Fiduciary Report. Motion carried.

**ELIZABETHTOWN FESTIVAL** - Betsy Frohnapfel, County Administrator, received a letter from Tricia Goode, Chairperson of the Elizabethtown Festival requesting a contribution from the Community Development Fund to assist in the efforts to offer a first class 15<sup>th</sup> Anniversary Celebration.

On motion of Commissioner Miller, seconded by Commissioner Schambach, the Commission approved a donation of \$500. Motion carried.

**RECESS** – On motion of Commissioner Schambach, seconded by Commissioner Miller, the Commission took a short recess. Commission reconvened.

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**GRAND VUE PARK BOARD OF DIRECTORS** – The Commission received a letter from John Gruzinskas offering to volunteer to serve as a member of the Board of Directors at Grand Vue Park.

On motion of Commissioner Miller, seconded by Commissioner Schambach, the Commission approved the position. Motion carried.

**GRAND VUE PARK** - Craig White, General Manager at Grand Vue Park, appeared before the Commission to inform it the paving project has been completed. Craig stated that on Saturday there was a marriage proposal at the bottom of the zip line, she said yes. Plans are being made for a Paint & Sip class in the near future and the Gift Shop is doing great.

**OEM VEHICLE BIDS** – After proper advertising, the Commission received four bids for a new Full Size Sport Utility Vehicle (Special Services). The bids were as follows:

Whiteside Chevrolet	2014 Chevrolet Tahoe	\$29,978. each
Doan Ford Inc.	2013 Ford Expedition XLT	\$27,592 each
Bob Robinson Inc.	2013 Chevrolet Tahoe	\$25,043 each
	2014 Chevrolet Tahoe	\$ 26,586 each

On motion of Commissioner Schambach, seconded by Commissioner Miller, the Commission tabled any action on the bids to allow time for review. Motion carried.

**OEM VEHICLE AWARD** – Tom Hart, OEM Director, appeared before the Commission after reviewing the EOM Vehicle Bids. All bids met the specifications. Tom Hart recommended the 2013 Chevy Tahoe bid from Bob Robinson Inc.

On motion of Commissioner Schambach, seconded by Commissioner Miller, the Commission rejected other bids from Whiteside Chevrolet, Doan Ford Inc. and another bid from Bob Robinson Inc. The Commission accepted the bid of \$25,043 for a 2013 Chevy Tahoe from Bob Robinson Inc. Motion carried.

**WV CHIEFS OF POLICE ASSOCIATION TRAINING** – Bill Helms, Chief Deputy of the Marshall County Sheriff's Department, submitted a request for payment for Supervisory & Annual In-service Training in Morgantown.

On motion of Commissioner Miller, seconded by Commissioner Schambach, the Commission approved payment in the amount of \$200. Motion carried.

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**CLAIMS AUDITED** – The Commission, this day, approved the following claims:

<u>GENERAL COUNTY FUND</u>	\$ 77,378.03
<u>COAL SEVERANCE FUND</u>	24,746.50
<u>E-911 FUND</u>	17,600.00

**ADJOURNMENT** – There being no further business to come before the Commission, on motion of Commissioner Schambach, seconded by Commissioner Miller, the meeting was adjourned.

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PRESIDENT