

**MARSHALL COUNTY COMMISSION**  
**JUNE 18, 2013**

The Commission convened this day pursuant to the following call: Donald K. Mason, President; Brian L. Schambach and Robert Miller, Jr., Commissioners; Jan Pest, County Clerk; Betsy Frohnapfel, County Administrator; and Jeanne Shook, Deputy Clerk.

At a Special Session of the Commission of Marshall County, West Virginia, held at 9:30 A.M., the Notice of the time and purpose of this Special Session had been posted at the front door of the courthouse for more than two days before the commencement of the Special Session, it is ordered that said Notice together with the certification of the Clerk of the time when it was posted, be entered of record, which is done accordingly in words and figures as follows:

**NOTICE OF SPECIAL SESSION**

The County Commission of Marshall County, West Virginia will meet in Special Session at the Courthouse thereof, on Tuesday, June 18, 2013, at 9:30 A.M. for the following purposes, that is to say:

To Audit Claims  
To Act upon Rebates  
To consider any other matters  
Which may properly come before  
The Commission.

Called by the President of the Commission with the Concurrence of the other two members.

s/Donald K. Mason, President

Posted at the front door of the Courthouse on the 13<sup>TH</sup> day of June, 2013.

s/Jan Pest, County Clerk

**MINUTES** – Commissioner Mason noted a correction to page 105 which should state that Amy Dobkins of Chesapeake Energy discussed with the group their efforts assisting people of the Oklahoma disaster.

With the correction, on motion of Commissioner Schambach, seconded by Commissioner Miller, the Commission approved the minutes of the Special Session held June 11<sup>th</sup>, 2013. Motion carried.

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**COMMISSIONER COMMENTS -**

COMMISSIONER MILLER stated he had a very busy week. COMMISSIONER MILLER is very impressed with the Marshall County area businesses that are getting involved in the Sesquicentennial Celebration.

COMMISSIONER MILLER, COMMISSIONER SCHAMBACH, and COMMISSIONER MASON toured the Marshall County Daycare Center.

COMMISSIONER SCHAMBACH attended the Grand Opening and ribbon cutting ceremony of the Sleep Inn and Suites in Moundsville. Joni Grubler, Sleep Inn representative, conducted a tour and the Inn is very nice.

Rose Hart, Executive Director of the Appalachian Outreach Inc. gave COMMISSIONER SCHAMBACH a tour of the facilities. COMMISSIONER SCHAMBACH was very impressed.

COMMISSIONER MASON traveled to North Carolina to visit his son, daughter in law and grandchildren.

COMMISSIONER MASON will be attending the “boys of summer” reunion this weekend which is always a lot of fun.

COMMISSIONER MASON reminded everyone of the 150<sup>th</sup> West Virginia Day Celebration Saturday afternoon on the riverfront.

COMMISSIONER MASON and others attended a meeting with the Marshall County Prosecuting Attorney for a discussion about the Regional Jail bills.

**GRAND VUE PARK** – Craig White, General Manager of Grand Vue Park updated the Commission by text. Grand Vue Park will be participating in the Sesquicentennial Celebration. Wednesday evening Craig will be at the Independence Hall. Thursday Grand Vue Park will be hosting the West Virginia Legislative Committee. Thursday evening Craig will take park in the Heritage Port event in Wheeling.

**APPALACHIAN POWER** – Carmen Prati-Miller, Manager of External Affairs, Appalachian Power, appeared to update the Commission on the Mitchell Power Plant. Four plants in the area are closing but the Mitchell Power Plant is EPA compliant and will remain operational. Commissioner Schambach moved to sign a letter of support for Appalachian Power’s Project to transfer generation assets from Ohio Power to Appalachian Power. Commissioner Miller seconded the motion. Motion carried.

**GENERAL COUNTY BUDGET REVISION #7** – Jan Pest, County Clerk, submitted General County Budget Revisions for approval. On motion of Commissioner

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Schambach, seconded by Commissioner Miller, the Commission approved Rev. #382 for \$100,677, Exp. #408 increase of \$17,718, Exp. #704 increase of \$66,710, and Exp. #722 increase of \$16,249. Motion carried.

**COAL SEVERANCE FUND BUDGET REVISION #3** - Jan Pest, County Clerk, submitted Coal Severance Revisions for approval. On motion of Commissioner Schambach, seconded by Commissioner Miller, the Commission approved a \$30,000 transfer from Exp. # 998 to Exp. # 900. Motion carried.

**DANNY CLINE MEMORIAL DISTINGUISHED SERVICE AWARD – JAN PEST**

Congratulations to Jan Pest, Marshall County Clerk and Eleanor Straight, Hancock County Clerk, for being voted the 2013 Danny Cline Memorial Distinguished Service award recipients. For the second year in a row and the third time in five years, it was a tie. Jan and Eleanor were selected by their fellow peers from around the state at the West Virginia Association of County Clerk's Meeting at Lakeview in Morgantown.

**MARSHALL COUNTY EMERGENCY OPERATIONS PLAN** – Tom Hart, OEM Director, appeared before the Commission with the Marshall County Emergency Operations Plan Promulgation Statement. On motion of Commissioner Schambach, seconded by Commissioner Miller, The Commission accepted the Emergency Operations Plan and the President was authorized to sign the same.

**MARSHALL COUNTY EMERGENCY OPERATIONS PLAN**  
**PROMULGATION STATEMENT**

WHEREAS preparedness to cope with disasters requires many diverse but interrelated elements which must be woven into an integrated system involving local government, private support agencies as well as the individual citizen, and planning is necessary to coordinate all of these elements;

WHEREAS disasters necessitate an escalation in the material needs of a community and a reorganization of resources and personnel to address those needs.

WHEREAS a lack of planning results in disorganized, "salvage-type" activities instead of a coordinated response.

WHEREAS planning for population protection must be a cooperative effort to avert or minimize the effects of an emergency and be based on a standard set of incident management guidelines to allow for seamless interoperability and cooperation to restore the stricken area to its pre-disaster condition with as little social or economic disruption possible.

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THEREFORE BE IT RESOLVED THAT this plan is a statement of policy regarding emergency management and assigns tasks and responsibilities to county officials and department heads, specifying their roles during an emergency or disaster situation. It is developed pursuant to Homeland Security Presidential Directive (HSPD)-5, the National Incident Management System, and Chapter 15, Article 5 of the West Virginia Code.

Signed this 18<sup>th</sup> day of June, 2013.

<hr/> <b>Brian Schambach</b> Commissioner	<hr/> <b>Donald K. Mason</b> Commission President
<hr/> <b>Robert A. Miller</b> Commissioner	<hr/> <b>Robert A. Miller</b> Commissioner

**REIMBURSEMENT OF HOME CONFINEMENT FUND** – Kevin Cecil, Marshall County Sheriff, submitted a letter to the Commission concerning an overpayment of home confinement funds. The Sheriff’s tax records indicate that Charles Terry did over pay \$300.00. Sheriff Cecil’s recommendation is to reimburse Charles Terry in the amount of \$300.00.

On motion of Commissioner Schambach, seconded by Commissioner Miller, the Commission approved the refund for overpayment of \$300.00 to Charles Terry. Motion carried.

**CORRESPONDENCE** - West Virginia Housing Development Fund, Low-income Housing Tax Credit Program

**RECESS** - On motion of Commissioner Schambach, seconded by Commissioner Miller, the Commission took a short recess. Commission reconvened.

**CLAIMS AUDITED** – The Commission, this day, approved the following claims:

<u>GENERAL COUNTY FUND</u>	\$ 155,173.30
<u>COAL SEVERANCE FUND</u>	9.11
<u>E-911 FUND</u>	1,520.04
<u>HOME CONFINEMENT</u>	300.00

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**ADJOURNMENT** – There being no further business to come before the Commission, on motion of Commissioner Schambach, seconded by Commissioner Miller, the meeting was adjourned.

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PRESIDENT