

MARSHALL COUNTY COMMISSION
DECEMBER 17, 2013

NOTICE OF SPECIAL SESSION

The County Commission of Marshall County, West Virginia convened this day pursuant to the following call: Donald K. Mason, President; Brian L. Schambach and Robert Miller, Jr., Commissioners; Jan Pest, County Clerk; Betsy Frohnapfel, County Administrator; and Jeanne Shook, Deputy Clerk.

The County Commission of Marshall County, West Virginia will meet in Special Session at the Courthouse thereof, on Tuesday, December 17, 2013, at 9:30 A.M. for the following purposes, that is to say:

To Audit Claims
To Act upon Rebates
To consider any other matters
Which may properly come before
The Commission.

Called by the President of the Commission with the concurrence of the other two members.

s/Donald K. Mason, President

Posted at the front door of the Courthouse on the 12th day of December, 2013.

s/Jan Pest, County Clerk

MINUTES – On motion of Commissioner Miller, seconded by Commissioner Schambach, the Commission approved the minutes of the Special Session held December 10, 2013.

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COMMISSIONER COMMENTS –

COMMISSIONER MILLER wished everyone a Merry Christmas.

COMMISSIONER MILLER missed the Courthouse Christmas Luncheon yesterday because of a scheduling error.

COMMISSIONER SCHAMBACH attended the Courthouse Christmas Luncheon yesterday which was very nice. John Marshall Choir did an excellent job.

COMMISSIONER SCHAMBACH, COMMISSIONER MILLER, and COMMISSIONER MASON will be meeting with Silling Associates to finalize floor plans for the OEM, E-911, and the Marshall County Sheriff's Department.

COMMISSIONER MASON attended the Marshall County Health Board meeting Friday morning.

COMMISSIONER MASON also attended the Courthouse Christmas Luncheon yesterday. As John Marshall Choir finished, children from Moundville Middle School came in with Kathy Fox, and sang Christmas carols. It really puts you in the Christmas spirit.

COMMISSIONER MASON wanted to take a moment to acknowledge the passing of a good friend, Todd Hayes. Todd was a very good man and our thoughts and prayers are with his family.

MARSHALL COUNTY SHERIFF'S DEPT. – NEW EMPLOYEES – Kevin Cecil, Marshall County Sheriff, requested approval from the Commission to employ Douglas R. Sayman and Jason W. Johnson in the Marshall County Sheriff's Department. Mr. Sayman and Mr. Johnson will start January 2, 2014.

On motion of Commissioner Schambach, seconded by Commissioner Miller, the Commission authorized Kevin Cecil, Marshall County Sheriff, to hire Douglas R. Sayman and Jason W. Johnson effective January 2, 2014. Motion carried.

MARSHALL COUNTY SHERIFF EMPLOYEE PAY – Kevin Cecil, Sheriff, submitted a letter to the Commission. Deputy Kile Dailey resigned his position with the Marshall County Sheriff's Department on December 11, 2013. Sheriff Cecil requested payment for holiday and vacation days Mr. Dailey is entitled in the amount of \$897.94.

On motion of Commissioner Miller, seconded by Commissioner Schambach, the Commission approved the request to compensate Kile Dailey in the amount of \$897.94. Motion carried.

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FIDUCIARY COMMISSIONER'S REPORT – The Commission received a letter from J.K. Chase IV, Fiduciary Commissioner, concerning the Estate of Martha Elizabeth Baker, deceased. Mr. Chase included the first and final accounting in regards to claims and recommendations, as well as a proposed Order.

On motion of Commissioner Schambach, seconded by Commissioner Miller, the Commission accepted the recommendations of J.K. Chase IV, Fiduciary Commissioner, in the Estate of Martha Elizabeth Baker, deceased, and approved the proposed Order. Motion carried.

MARSHALL COUNTY HEALTH DEPARTMENT – Ronda Francis, Marshall County Health Department Administrator, submitted a letter to the Commission. The Marshall County Health Department has encountered some unanticipated expenses which total approximately \$17,468. The computer software system needs updated and the current telephone system needs upgraded.

On motion of Commissioner Schambach, seconded by Commissioner Miller, the Commission approved the request in the amount of \$20,000. Motion carried.

PRECINCT BOUNDARIES CHANGE ORDER – Jan Pest, County Clerk, informed the Commission that notices have been published and the necessary thirty days have elapsed for the change of precinct boundaries. Precinct 16, Bethel AME Church, has been closed. Jan has divided Precinct 16 into Precinct 7, Calvary Methodist Church, and Precinct 17, Temple Baptist Church. Mrs. Pest submitted an Order for Change of precinct boundaries for Commission approval.

On motion of Commissioner Schambach, seconded by Commissioner Miller, the Commission approved the Order for Change of Precinct Boundaries and the Commission President was authorized to sign the same. Motion carried. A copy of the Order is attached to these minutes and made a part of this record.

COAL SEVERANCE BUDGET REVISION #2 –

On motion of Commissioner Schambach, seconded by Commissioner Miller, the Commission adopted the resolution and approved the Budget Revision in the amount of \$20,000. The President was authorized to sign the same. Motion carried. Coal Severance Budget Revision #2 is attached to these minutes and made a part of this record.

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GENERAL COUNTY BUDGET REVISION #3 –

On motion of Commissioner Schambach, seconded by Commissioner Miller, the Commission adopted the resolution and approved Budget Revision #3 for the General County Fund in the amount of \$121,054. The President was authorized to sign the same. Motion carried. General County Budget Revision #3 is attached to these minutes and made a part of this record.

IN-HOUSE BUDGET REVISION –

On motion of Commissioner Miller, seconded by Commissioner Schambach, the Commission approved an in-house budget revision in the amount of \$2615.00 for Department 700. Motion carried.

CORRESPONDENCE – Marshall County PSD #4 – Minutes of meeting November 13, 2013

RECESS – On motion of Commissioner Schambach, seconded by Commissioner Miller, the Commission took a short recess. Commission reconvened.

CLAIMS AUDITED – The Commission, this day, approved the following claims:

<u>GENERAL COUNTY FUND</u>	\$	13,045.60
<u>COAL SEVERENCE FUND</u>		189,468.30
<u>E-911</u>		1440.05
<u>MAGISTRATE FUND</u>		49.14

ADJOURNMENT – There being no further business to come before the Commission, on motion of Commissioner Schambach, seconded by Commissioner Miller, the Meeting was adjourned.

PRESIDENT

**MARSHALL COUNTY COMMISSION
DECEMBER 17, 2013**

LGSD BR (Rev. 2011)

Ora Ash, Director
West Virginia State Auditor's Office
200 West Main Street
Clarksburg, WV 26302
Phone: 627-2415 ext. 5114
Fax: 627-2417

Person To Contact Regarding
Budget Revision: **JAN PEST**
Phone: **304 845-1220**
Fax: **304 845-5891**

REQUEST FOR REVISION TO APPROVED BUDGET

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

CONTROL NUMBER

2014

FY

1

FUND

3

REV. NO.

PG. OF NO.

COUNTY

Government Type

MARSHALL COUNTY

GOVERNMENT ENTITY

P O BOX 459

STREET OR PO BOX

MOUNDSVILLE

CITY

26041

ZIP CODE

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
347	Special Patrol/Security Systems	20,888	23,020		43,908
382	Refunds/Reimbursements (External Sources)		98,034		98,034
	#N/A				
	#N/A				
	#N/A				
	#N/A				

NET INCREASE/(DECREASE) Revenues (ALL PAGES)

121,054

COUNTIES-TRANSFERS TO THE GENERAL FUND FROM OTHER FUNDS MUST HAVE PRIOR APPROVAL OF AUDITOR'S OFFICE

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
700	Sheriff-Law Enforcement	2,418,703	98,034		2,516,737
708	Police Special Duty	20,888	23,020		43,908
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				

NET INCREASE/(DECREASE) Expenditures

121,054

APPROVED BY THE STATE AUDITOR

BY: _____ Date _____
Director, Local Government Services Division

Donald K. Maxon
AUTHORIZED SIGNATURE
OF ENTITY

12/17/2013

APPROVAL
DATE

MARSHALL COUNTY COMMISSION
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ORDER

FOR CHANGE OF PRECINCT BOUNDARIES

Whereas, the necessary notices have been published and the necessary thirty (30) days having elapsed and all complaints having been heard and considered, the County Commission of Marshall County, West Virginia, does this 17TH day of December in Special Session, authorize and Order:

- 1) The change of Metes and Bounds of Precinct 7, with the voting place to be the Calvary Methodist Church.
- 2) The change of Metes and Bounds of Precinct 17, with the voting place to be the Temple Baptist Church.

Said changes in boundaries being made in accordance with Chapter 3, Article 1, Section 7, of the West Virginia Code. Done upon motion made by Commissioner Schambach and seconded by Commissioner Miller.

Dated: December 17, 2013

COUNTY COMMISSION OF MARSHALL COUNTY

BY: Donald J. Masoe
PRESIDENT

CLASS II-O PUBLICATION