

**MARSHALL COUNTY COMMISSION  
JANUARY 7, 2014**

NOTICE OF REGULAR SESSION

The Commission convened this day in Regular Session as the law directs. Notice of time and place of this Session was posted at the front door of the Courthouse on the 2<sup>ND</sup> day of January, 2014, in compliance with the West Virginia "Sunshine" law.

Present: Brian L. Schambach and Robert Miller, Jr., Commissioners; Jan Pest, County Clerk; Betsy Frohnafel, County Administrator, and Jeanne Shook, Deputy Clerk.

Absent: Donald K Mason, President

The County Commission of Marshall County, West Virginia will meet in Regular Session at the Courthouse thereof, on Tuesday, January 7, 2014 at 9:30 A.M. for the following purposes, that is to say:

To Audit Claims  
To Act upon Rebates  
To consider any other matters  
Which may properly come before  
The Commission.

Called by the President of the Commission with the Concurrence of the other two members.

s/Donald K. Mason, President

**ACTING PRESIDENT** – On motion of Commissioner Miller, seconded by Commissioner Schambach, Commissioner Brian Schambach was appointed acting President in the absence of Commission President Donald K. Mason.

**MINUTES** – On motion of Commissioner Schambach, seconded by Commissioner Miller, the Commission approved the minutes of the Special Session held December 17, 2014. Motion carried.

**COMMISSIONER COMMENTS** –

COMMISSIONER MILLER stated he had a nice holiday with family and friends.

**MARSHALL COUNTY COMMISSION  
JANUARY 7, 2014**

COMMISSIONER MILLER stated 2013 was a good year and is looking forward to a great 2014.

COMMISSIONER SCHAMBACH wished everyone a Happy New Year.

COMMISSIONER SCHAMBACH stated the work with Silling & Associates for the Sheriff's Department, OEM, and E-911 is moving along very well.

COMMISSIONER SCHAMBACH stated Budget meetings and Board of Equalization and Review meetings will soon begin.

**CHRIS KESSLER, ASSESSOR** – Chris Kessler, Marshall County Assessor, appeared before the Commission. Chris stated Board of Equalization and Review meetings begin January 31, 2014. The State of West Virginia requires the Assessor to send letters to property owners whose real estate values increased over 10%.

Approximately 8,500 letters were mailed. Appointments for the Board of Equalization and Review will be made through the County Clerk's Office and all residents who appear before the Board are required to have documentation to support an adjustment.

**EXONERATIONS** – On motion of Commissioner Miller, seconded by Commissioner Schambach, the Commission approved the following 11 erroneous assessments previously approved by the Prosecuting Attorney and Assessor:

Pamela Goddard	199.92
Doris Pavilkey	221.44
Timothy Reilly	107.44
Lance E Phillips	169.22
Linda S Miles	172.96
Mike Urbattsch	6.60
Michael Hunter	122.38
Keith Barnes	256.36
JK Thompson	6.60
Jesse Prieto	131.74
James McCrory	167.30

**NOTICE OF APPORTIONMENT OF JOINTLY OWNED MOTOR VEHICLES** –

On motion of Commissioner Miller, seconded by Commissioner Schambach, the Commission approved the following Notice of Apportionment of Jointly Owned Motor Vehicles: David Beazel and Rhonda Beazel. Motion carried.

**MARSHALL COUNTY COMMISSION**  
**JANUARY 7, 2014**

**MARSHALL COUNTY PUBLIC SERVICE DISTRICT # 4** – Jim Thomas, Marshall County Public Service District # 4 Board Member, appeared before the Commission requesting a donation in the amount of \$10,000. PSD #4 is in need of a new fleet truck. Mr. Thomas stated PSD #4 covers a very large area. Mr. Thomas suggested the funds could be taken from Coal Severance or Oil & Gas.

On motion of Commissioner Schambach, seconded by Commissioner Miller, the Commission tabled action on the request to allow time for further review. Motion carried.

**CITY OF BENWOOD – BENWOOD MCMECHEN LIBRARY** – Edward M. Kuca, Jr., Benwood Mayor, and Chief Frank Longwell appeared before the commission on a previously tabled issue. Chief Longwell stated the Benwood-McMechen Library is in need of new carpet. The city is requesting a contribution 1/3 of the cost or \$2,625, toward the project.

On motion of Commissioner Schambach, seconded by Commissioner Miller, the Commission approved the request in the amount of \$2,625. Motion carried. Chief Longwell also noted a lot of new industry is coming to Benwood and the future is looking bright.

**RECESS** – On motion of Commissioner Schambach, seconded by Commissioner Miller, the Commission took a short recess. Commission reconvened.

**HOME CONFINEMENT OVERPAYMENT** - Sheriff Kevin Cecil appeared before the Commission regarding a Home Confinement overpayment in October, 2011. Ronald Greathouse made an overpayment of \$1200. Sheriff Cecil is requesting a reimbursement be paid to Mr. Greathouse from the Home Confinement Fund in the amount of \$1200.00.

On motion of Commissioner Schambach, seconded by Commissioner Miller, the Commission approved the refund to Mr. Greathouse in the amount of \$1200. Motion carried.

**TAX OFFICE NEW EMPLOYEE** – Kevin Cecil, Marshall County Sheriff, requested approval from the Commission to employ Sara Black to fill an open position as a Tax Deputy in the Marshall County Tax Office. Ms. Black will start January 22, 2014.

**MARSHALL COUNTY COMMISSION  
JANUARY 7, 2014**

On motion of Commissioner Schambach, seconded by Commissioner Miller, the Commission authorized Kevin Cecil, Sheriff, to hire Sara Black as Tax Deputy in the Tax Office effective January 22, 2014.

**BOARD OF REVIEW AND EQUALIZATION** – Jan Pest, County Clerk, submitted a copy of the 2014 Board of Review and Equalization schedule to the Commission. Commissioner Schambach read the schedule which states the Board will meet as follows:

January 31 @ 6:00 pm  
February 4 @ 10:00 am, (The State of West Virginia will attend)  
February 7 @ 6:00 pm  
February 11 @ 6:00 pm  
February 14 @ 6:00 pm  
February 18 @ 10:00 am

**QUARTERLY BUSINESS – FIDUCIARY MATTERS** –

On motion of Commissioner Schambach, seconded by Commissioner Miller, the Commission approved and accepted all Fiduciary Matters received by the County Clerk for the previous quarter. Motion carried.

**MARSHALL COUNTY HEALTH DEPARTMENT** – Rhonda Francis, Marshall County Health Department Administrator, submitted a request for \$25,000, representing the third quarterly allotment budgeted for fiscal year 2013-2014.

**CORRESPONDENCE** –

Comcast – new prices will apply to select services & equipment beginning Feb.1, 2014

UMAC Membership - thank you

The Caring Tree – thank you for helping to have a successful year

Family Service Upper Ohio Valley – thank you for generous contribution

Uptown Mdsv. Activities Committee UMAC – sincere appreciation for financial support

**CLAIMS AUDITED** – THE Commission, this day, approved the following claims:

<u>GENERAL COUNTY FUND</u>	\$	156,796.83
<u>COAL SEVERANCE FUND</u>		94,006.53
<u>HOME CONFINEMENT FUND</u>		815.80

**MARSHALL COUNTY COMMISSION  
JANUARY 7, 2014**

<u>911 FUND</u>	7371.46
<u>AIRPORT AUTHORITY FUND</u>	48,731.19
<u>MAGISTRATE COURT FUND</u>	127.50
<u>ASSESSOR VALUATION FUND</u>	1,247.45

**ADJOURNMENT** – There being no further business to come before the Commission, on motion of Commissioner Miller, seconded by Commissioner Schambach, the meeting was adjourned.

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PRESIDENT